

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE DECEMBER 10, 2014

STARTING 7:30 PM

HELD AT THE 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV

AGENDA:

1. CALL TO ORDER/ROLL CALL
2. APPROVE 10-8-2014 MINUTES
3. TREASURER'S REPORT
4. COMMITTEE REPORTS
5. SPECIAL REPORT

OLD BUSINESS:

- A. BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- B. FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER, UPDATE
- C. SHIRTS, COATS, PROTECTIVE CLOTHING
- D. PART & FULL TIME EMPLOYMENT
- E. SAM'S UPDATED
- F. GRANT APPLICATION
- G. TRAINING
- H. PER CALL PAYMENTS

7. NEW BUSINESS:

- A. COUNTY COMMISSION/COURT REPORT
- B. COUNTY MEDIC REIMBURSEMENT
- C. APPROVAL TO PAY INVOICES
- D. YVONNE SEE, LISA O'LEAY, KAYLIE MONGOLD, DEREK ALT
- E. REQUEST FOR INFORMATION FROM MR. OVID NEED
- F. SHORT PUBLIC COMMENTS
- G. EXECUTIVE SESSION, PERSONAL
- H. NEXT MEETING DATE, DECEMBER 10, 2014, RRT BUILDING, MOOREFIELD WV

TO: ALL BOARD MEMBERS
FROM: HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
DATE DECEMBER 4, 2014
SUBJECT: MEETING NOTICE

A BOARD MEETING WILL BE HELD ON DECEMBER 10, 2014 STARTING AT 7:30 PM AT THE NEW 911 CENTER, 157 FREEDOM WAY, STE. 911 MOOREFIELD, WV.

AGENDA, AND COPY OF OCTOBER 8, 2014 MEETING MINUTES WILL BE SENT. WE DID NOT HAVE A QUORUM AT THE NOVEMBER MEETING.

PIOR TO THE MEETING, WE ARE PLANNING TO HAVE A CHRISTMAS MEAL THE EVENING OF THE REGULARLY SCHEDULED MEETING AT THE PONDEROSA STEAKHOUSE, RT 220 NORTH MOOREFIELD, WV. PLEASE BRING YOUR FAMILY. UNFORTUNATELY, WE WILL EACH HAVE TO PAY FOR OUR OWN MEALS.

FOLLOWING THE MEAL, WE WILL MOVE TO THE 911 CENTER TO START OUR MEETING AT 7:30 PM.

HOPE TO SEE YOU THERE!

GREG GREENWALT, PRESIDENT
HCEAA

THE HARDY COUNTY EMERGENCY AMUBLANCE AUTHORITY

PO BOX 671

Moorefield, WV 26836

The board meeting of the Hardy County Emergency Ambulance Authority was held at the new 911 Center in Moorefield, WV on December 10th, 2014.

Present:

Greg Greenwalt	Paul Lewis
Ted Garrett	Craig Strawderman
Mary Fishel	Harry Shockey
JR Keplinger	David Pratt
Paul Lewis	George Crump

Absent:

Jerry Hahn	Ron Crites
Julian Hott	Andrew Funk

Read/Approve 10-8-2014 Minutes- President Greg Greenwalt opens meeting, there was no quorum at the last meeting held therefore there were no motions or actions taken.

There was an error on the last notes taken on page 2, an extra zero was added, needs taken out. President Greg Greenwalt made a motion to approve the changes on the notes, seconded by Craig Strawderman. **(passed)**

Treasures report- Tim Ramsey reported the balance of the checking account was **34,712.83**. Invoiced paid as follows: holtzman: \$591.94. Workers Com: \$120.75. Hardy Telecommunications:\$164.75. Public

Works:\$136.26. Mastercard:\$62.62. Pulmonary Associates:\$80.00. A R E Fisher:\$24.00. Medicine Bill/E A Hawse: \$737.520

Committee Reports: No reports

Special Reports: No special reports

Old Business:

Building/Equipment/ Vehicle Reports- Mathias new medicine has come in, a new medicine order is going to have to be made for the protocol. JR Keplinger made a motion that we start keeping documents of all inventory that is in each unit, such as: how much medicine there is in the unit, what meds are being bough, how much is being used, and so forth. Derek will keep a list and be responsible for keeping track. Seconded by Teddy Garrett. **(passed)**

Fraleley's, Wardensville, Mathias/Baker, 911 Center, Update- Fraley's has a few new up comers, some new EMT's and some new first responders. Wardensville updates, Mary says they are still doing the best they can, one of their rescue squads are down. Craig says on the Mathias/Baker squad first calls are doing well, second calls are not doing so well, things are tight right now he stated. Updates on the 911 center, Paul Lewis struggles sometimes trying to get someone to come out on a call.

Shirts, Coats, Protective Clothing- Fraley's is getting ready to put an order in for jackets if buy in large quantity the jackets only cost around \$54.00 dollars each, Image Express will be doing the writing on the jackets, David Pratt stated that for the writing on the jackets it would probably cost around \$20.00-\$25.00 dollars. 5 jackets were requested. Paul Lewis made a motion to order alongside with Fraley's \$54.00 each. Seconded by Harry Shockey. **(passed)**

Part & Full time Employment- Crystal is on for one day this month, Yvonne is resigning last day of this month she has sent in her resignation letter. Derek and Lisa are both on for full time. We have 3 part time and 3 full time. Craig Strawderman made a motion to whoever works 30 hours or more a week it is mandatory that they get a jacket. Sizes we will order are: 1 L, 1 XL, and 1 XXL for use by the part time paramedics at the HCEAA building. We will also furnish one to Jeff Snyder, Yvonne See, and Lisa O'Leary. Color will be lime green with HCEAA lettering saying PARAMEDIC. Alongside, whoever gets a jacket if they resign or quit the jacket/uniform gets returned. Seconded by Harry Shockey. **(passed)**

Craig Strawderman makes a motion to give Bradley Grey and offer to work the for HCEAA part time given that he has his Medic certification and his WV medic license, starting at a pay rate of 12 and hour, he has a 2-3 day training with someone when starting out, and agrees to a 90 day trial like bases period to see how things go. Seconded by David Pratt.

SAM's Update- System award management system has been updated. We are eligible again for a state health care grant. We have filled out the papers and given them to Rose. We have already placed this on the January 6th, 2015 Hardy County Commission agenda, we have to have their signatures and approval on the paper work to be able to move forward and apply. The state code requires that anything we purchase and access of 10,000 it has to go to bid. There are two ways we can handle this, one way is to wait and see if we are successful with the health care grant and then go out and do the advertisement to cellists bids or we can go ahead and run and add in the paper which is required by the code to advertise for it and if indeed we go ahead and collect that information we will be a step ahead by having the necessary legal notification run. This add will be for a vehicle. We are able to apply up to a 50,000 state health grant for it 100%. We have applied for 2, first one was used for a down payment on the ambulance and necessities, the second last year we used to buy the heart monitors. Now time has come again where we can apply again. Harry Shockey makes a motion to go ahead and run the add in the paper. Seconded by Tim Ramsey. **(passed)**

Training- Mary Fishel is looking at maybe getting a Trauma Life support class started in Jan or Feb. David Pratt stated Fraley's was looking to start an EMT class come January. No further information as far as moving forward for the EVOC class.

Per-Call Payments- Wardensville: 26, Fraley's: 101, Mathias/Baker: 53 HCEAA: 58 calls for November. Craig strawderman makes motion to continue per-call payments throughout next calendar year. Seconded by Harry Shockey. **(passed)**

New Business: County Commission court report as far as that goes we have just been given updates from the county's attorney, a stay has been executed from the Supreme Court until such time, we are at a standstill at this point in time. We are not aware of any changes or decisions at this time.

Request for info from Mr. Ovid Need- Ovid Need is requesting all info/records of the HCEAA and employees. Under the Freedom Act due to the rules and regulations of the act we were going to bill Mr. Ovid Need for the records and info he is requesting, Judy & Judy then sent us a letter back on behalf of Mr. Need stating we could not bill him for the info he was requesting. As of now it is still up in the air with the final decision on what we can and can't do on this situation. JR Keplinger made a motion to get the prosecuting attorneys review on the situation at hand and see what insight he has to offer and what legal advice we can take on this process. Seconded by Paul Lewis. **(passed)**

Executive session- David Pratt makes motion to go into Executive session, seconded by Harry Shockey. Paul Lewis made a motion to come out of the executive session, seconded by Mary Fishel. **(passed)**

