

**MEETING NOTICE**

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY**

**MEETING NOTICE**

**THURSDAY, NOVEMBER 17, 2022**

**AT THE 9-1-1 CENTER, 157 FREEDOM WAY**

**MOOREFIELD, WV**

**MEETING TIME WILL BE 6:30 P.M.**

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **THURSDAY, NOVEMBER 17, 2022, AT 6:30 P.M. AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV.** THE MEETING WILL BE FOR DISCUSSING AGENDA ITEMS. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE NOVEMBER 17, 2022  
STARTING AT 6:30 P.M.  
MEETING AT THE 9-1-1 CENTER  
157 FREEDOM WAY  
MOOREFIELD, WV**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—SEPTEMBER MEETING
- TREASURER'S REPORT

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING
- ROOF REPAIRS

**NEW BUSINESS:**

- COUNTY COMMISSION MEETING
  - AMBULANCE PURCHASE
  - APPROVAL TO PAY INVOICES
  - COMMENTS—BOARD MEMBERS AND EMPLOYEES
  - PUBLIC COMMENTS
  - PERSONNEL
- 
- **NEXT MEETING DATE, DECEMBER 14, 2022, LOCATION TO BE AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV**

**Hardy County Emergency Ambulance Authority  
Board of Directors Meeting  
November 17, 2022**

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Treasurer Doug Coffman, Secretary Jean Flanagan, Commissioner David "Jay" Fansler, HCEAA Executive Director Derek Alt

Guests: Dusty Wratford, WHEMS, Bryan Barb, WHEMS, Darryl Buning, Moorefield Examiner

The meeting was called to order at 6:35 p.m. by President Paul Lewis. The Pledge of Allegiance and a prayer followed

**Approve Minutes**

Jean moved and Tim seconded a motion to approve the minutes of the Sept. 14 meeting. The motion was approved.

The board met on Oct. 12, 2022, but there was no quorum and no business was conducted.

**Treasurer's Report**

Executive Director Derek Alt provided the treasurer's report. As of Nov. 1, 2022:

Total Expenses for August	\$ 86,554.11
Total Revenue for August	\$106,642.58
Income from Fee	\$65,000.00
Income from Services	\$40,768.15
Other Income	\$ 874.43

Current Checking Account	\$ 1,454.09
Current Savings Account	\$ 71,018.65
Special Revenue Account	\$431,900.52

**Building**

Derek reported the roof has been checked and the shingles are fine. The water leaks in around the vent pipes. The areas around the vent pipes were sealed and he is monitoring the roof for leaks. It seems to be holding.

**Equipment**

Derek reported the FDA has put a hold on the Tempus monitors. There is no timeline for shipment. Tim moved and Doug seconded a motion to cancel the order for the Tempus monitor. The motion was approved.

Derek reported the loading systems have been received. They are waiting for installation. All other equipment has been received with the exception of the cots.

**Vehicles**

383 - In service - nothing to report

371 - Engine issues - estimate to replace the engine is \$9,568.41 from Davis Diesel. The unit is a 2017 model. A new ambulance would cost more than \$100,000. Jean moved and Tim seconded a motion to replace the engine. The motion was approved.

372/373 - In service - nothing to report.

376 - In service - nothing to report

Serv3/Argo - Serv3 has been lettered. Lights have been changed. Working on siren.

### **Calls for Service**

Paul reported the following calls for service in October

West Hardy EMS - 120

HCEAA 92

Wardensville 23

Paul also reported the 911 Center is fully staffed.

### **Training**

Grant County is promoting a paramedic course.

Garrett County, Md. has several ongoing classes.

Blue Ridge Community & Technical College is organizing an EMT Class.

### **Roof**

As stated above, the seals have been replaced around the vent pipes and they seem to be holding.

### **County Commission**

Covid relief funds are available for distribution. Jay suggested the HCEAA apply to pay off the balance on the ambulances. According to Derek's Statement of Financial Position, as of Oct. 31, 2022, there is \$225,530.52 outstanding for 371 and 373.

Derek requested the County Commission replace monies used during the pandemic from the HCEAA savings account. Those funds are deposited from insurance, Medicare, Medicaid and are used to supplement the \$65,000 monthly draw from the Special Emergency Ambulance Fee account.

### **Ambulance Purchase**

Paul suggested investigating the cost of a new ambulance in order to apply for USDA grant funding. Derek submitted the following information from J. Yurick's Emergency Equipment and Ambulance Sales, Inc.:

2024 Ford F550 4x4 Super Warrior Remount = \$189,725.00

2024 Ford F550 4x4 Super Warrior Osage Type I ambulance = \$268,206.00

Derek said lead times run from May 2024 to December 2025. A van style ambulance could be purchased for around \$100,000 with a year lead time.

Derek recommended we remount an existing ambulance onto a new chassis and purchase a van style ambulance.

### **Invoices**

Jay moved and Tim seconded a motion to pay all invoices. The motion was approved.

### **Comments**

Derek reported the license for HCEAA has been renewed for four years. Derek commended Assistant Executive Director Nathan Kesner for his hard work in getting this done.

Derek reported the HCEAA is meeting with Rockingham County, Va. to develop a Memorandum of Understand between the two companies.

Derek reported the HCEAA received a refund from Worker's Compensation Audit. This is the first time this has happened and indicates the rates are balancing out. Doug asked what the impact of the state rate change on Medicare/Medicaid reimbursements will have on the HCEAA. Governor Justice announced a 10 percent increase in the reimbursements. The consensus is that the impact remains to be seen.

**Executive Session**

Jay moved and Tim seconded a motion to go into Executive Session to discuss personnel issues. The motion was approved.

The board entered Executive Session at 7:10 p.m.

Tim moved and Jay seconded a motion to go out of Executive Session at 7:45 p.m. The motion was approved. There was no action taken during Executive Session or after.

Doug moved and Jay seconded a motion to adjourn. The motion was approved.

The meeting was adjourned at 7:47 p.m.

The next meeting of the HCEAA Board of Directors is scheduled for Wednesday, Dec. 14, beginning at 6:30 p.m. at the HCEAA Building, 17940 SR 55 in Baker.

Respectfully submitted,  
Jean Flanagan, Secretary

