

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE JULY 12, 2017
STARTING AT 6:30 P.M.
MEETING AT THE HCEAA BUILDING,
STATE RD. 55, BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT—EQUIPMENT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT

NEW BUSINESS:

- COUNTY COMMISSION UPDATE
 - APPROVAL TO PAY INVOICES
 - DISCUSS PURCHASE OF 3RD AMBULANCE AND OTHER NEEDED EQUIPMENT
 - POLICIES AND PROCEDURES
 - GRANTS
 - COMMENTS—DEREK ALT, JEFF SNYDER, LUKE STUMP AND OTHERS
 - PUBLIC COMMENTS
 - PERSONNEL
- **NEXT MEETING DATE, AUGUST 9, 2017, LOCATION TO BE AT THE 9-1-1 CENTER**

Hardy County Emergency Ambulance Authority

July 12th, 2017

Present: Paul Lewis: President, George Crump: Vice President, Tim Ramsey: Treasurer, Ron Crites, Bill Collins, J. R. Keplinger: County Commission Representative, Dave Pratt, HCEAA Executive Director: Derek Alt, HCEAA Assistant Secretary: Tina Todd

4 Guest Present: Luke Stump: HCEAA, including 1 from Fraleys, 1 with Moorefield Examiner and 1 other

President Paul Lewis called the meeting to order at PM 6:35 followed by the Pledge of Allegiance and Prayer by George Crump.

Minutes from June need revision with information discussed in Executive Session. Motion to accept June minutes by Bill, 2nd made by Dave. (passed)

Treasurers Report: Balance reported \$29,487.70 in the checking account – Several additional invoices still need to be paid.

Question asked – Do we need to go before County Commission every time we need to get a withdrawal? JR stated it probably would not be a bad idea for record keeping and accountability. He hasn't seen a code section that states you have to do that.

Bill asked who does the annual report on funds that are collected and funds that are spent. The Sheriff's office does the report for funds collected and an independent accounting office does a report for funds that are spent. Tina to obtain report for funds collected and provide at the next meeting.

The HCEAA will be processing the bills for the Businesses, as the billing company will not know how many employees the businesses have. Still obtaining numbers from the businesses. Work in progress.

Committee Report: Information feedback on equipment. Regarding Stair Chair, Derek reports he has been watching Ebay. Augusta might have one that they may sell, only a couple of years old, has not heard anything additional and just sitting on it for now. Purchasing new from Stryker, the more you buy the more discount, similar to group discount. Cots are currently out of date, other equipment need updating. Desperately in need of a stair chair, requested help from fire department in the middle of night and none arrived.

Derek request to have authority for spending limit to purchase stair chair. Motion by JR to allow Derrick to purchase and use his judgement with spending limit of \$2500.00 in the purchase of a used stair chair. Dave seconds, Motion passed

Purchase of additional Ambulance option(s): Derrick reports there are options, just need to zero in on New or used. Purchase a box and used Chassis, JR suggest new chassis or close to new. New Chassis are expensive. JR discusses option of financing, do it with maintenance budget of \$40,000 a year. Ron suggest buy complete unit with a reusable box, a new chassis. Paul request that they come back at the next meeting with prices on boxes and cheaper ones, pictures would help.

Old Business: Building, Equipment/vehicle, supplies update

Building: A/C unit replaced for \$4050.00. Derrick request to bring in electrician to look at lights. Paul suggest we contact mulch plant to see if they have lift for Derrick and Luke to look at lights. Derrick to check with Jamie. States it is the lights on the one side of the building, possibly light bulbs. Make a change to the lights in the bay, when you flip the switch all the lights come on. Possibility of String lights. HCEAA is responsible for lawn maintenance, lawn mower will need maintenance. Battery seems to be wore out. Key Fob situation has been figured out, Hardynet came in & put them on a router. The key fob has to be hired into a switch. Takes approximately an hour to make a key. Question regarding outside phone, why is it so high? Handicap has difficulty reaching. Hardynet placed and stated it was due to kids knocking it off. Suggestion for Door Bell out front to building to alert someone in the building that someone is out front. Derrick to get pricing or options on door bell.

Equipment: Unit 381 & 383 – Nothing to report
Unit 376 – Window has been repaired, currently burning oil
Unit 379 running good, LED lights need replacing

Supplies: No updates

Calls for June: Fraleys – 105 Co3 (HCEAA) 59 Wardensville – 24

Training: Fraley's EMT class ended and went well. Getting ready for re-cert season, will be putting out for EMT re-cert before too long.

George reports now that the new tower is up, they are going to start trying to use the new radios.

Drug/Equipment Inventory: Derrick has contacted Physio, Rep is hard to reach. Drugs, some medications like the pre-filled syringes are on back order. Depending on usage, we should be ok with that.

County Commission Update - nothing to report

Approval to Pay Invoices

Motion to pay invoices by Paul, Moved by Tim, George 2nd

Paul reports there is an issue with water bill, Paul to call and get them to check again, possibly request new meter.

Policy and Procedures – Signed refusals, if ALS care has been provided, cannot force patient to go to the hospital, but the refusal has to be signed. This to cover Us and Carmen.

Death in the field – Basically for clarification, Incident a couple weeks ago where Unit got tied up with a DOA, Less than 24 hours transport to local funeral home. Follow protocol.

Request to have Dr. Rexrode review before approval and bring back to next meeting.

JR Keplinger wants to know what to write about the issue of signed refusals, how can we get them to stop. Derrick said we should speak to Lucas. Paul recalls statement from Brian Ward that it may need to come from County Legislation. Jean comments there is State legislation states \$500 fine or 6 months. But that is probably more for false alarms. JR questions can the patient be billed for the signed refusal, using as a scare tactic maybe they won't abuse the system. Brian Ward has been effective with some patients, he will visit them or contact family members.

Grants – Paul not sure anything open out there yet, stated there is no money. JR met with Capito in Wardensville and she did not have any thought that there would be any money there to help for a new ambulance. Doesn't think she would be able to help in finding any money.

George suggest we purchase devices as a county as a whole, we would have a much better chance and would belong to the HCEAA. There is a price drop purchasing in multiples.

Comments-

July 22nd through July 29th Derek will be on vacation

Hired 2 new paramedics. Scott and Jeremy

Derek – Director of Mason County, Point Pleasant wants to model their Ambulance program around ours. They have invited Derek & another to do a work session on August 31, 2017. If Paul cannot attend maybe do conference call. They want to come up and meet with a group of people. Derek suggest to ask Greg Greenwaldt.

JR Keplinger was in Hampshire County at the Ritchie Farm off Purgitsville Road, In Hardy County but served by Hampshire County Roads, but when they call 911 and they get directed to Hampshire County. How can we get this corrected? They have paid their fee to Hardy County, but why pay a fee to Hardy County. They pay Hardy County taxes, Road goes through Hampshire County and have a Purgitsville address. Paul not sure how to correct it or if we even can. Fraley's has run calls up through there. Is this a shared response area and they don't have to pay. Hampshire does have fire fee. As far as 220 in Hampshire and Mineral Counties up to the Junction is a Dual alert area. But it still does not answer the question, who they should pay

the fee to. They should get service from whom they pay their fee to and they deserve an answer. They are not the only family, there are several families in the same situation.

Executive Session

Bill Collins made a motion to go to Executive Session to discuss personnel Second by George Crump. (passed)

Motion made by JR Keplinger for Pay increases to be based on evaluations for ALS providers, Second by Dave.

Motion made by Dave to end Executive Session and return to regular session, Ron 2nd.

Motion made by George for the HCEAA to hire County Coordinator as part time to help Secretary with Grants and billing, Second by bill.

Next Meeting Date – August 9th, 2017, 6:30 pm and will be held at the 911 Center.
With no further discussion motion was made to adjourn by Ron Crites and second by George Crump (passed) Meeting adjourned at 8:25pm

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **HCEAA BUILDING, BAKER, WV, ON JULY 12th 2017, STARTING AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

