

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE APRIL 19, 2017
STARTING AT 6:30 P.M.
MEETING AT THE HARDY COUNTY 9-1-1 CENTER
157 FREEDOM WAY, MOOREFIELD, WV 26836**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER UPDATES
- EMPLOYMENT—PART TIME SECRETARY
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT

NEW BUSINESS:

- COUNTY COMMISSION UPDATE
 - APPROVAL TO PAY INVOICES
 - PROCEDURES FOR LARGE EXPENDITURES
 - AMBULANCE MAINTENANCE POLICY
 - PURCHASING AMBULANCE OPTIONS
 - FINANCING FOR MEDICAL EQUIPMENT
 - BUDGET DISCUSSION
 - COMMENTS—DEREK ALT, JEFF SNYDER, LUKE STUMP AND OTHERS
 - GRANTS
 - PUBLIC COMMENTS
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- **NEXT MEETING DATE, MAY 10, 2017, LOCATION TO BE AT BAKER, WV**

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **HARDY COUNTY 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV, ON THE 19th of APRIL 2017**, STARTING AT 6:30 P.M. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Public in attendance

4/19/17

CHARLES THOMPSON

JAY R. Fraley

Shelli Parker

Bryan Barb

Derek AIB. HCEAA

~~FRANK RAMSEY~~

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Hardy County Emergency Ambulance Authority

April 19, 2017

Present: Paul Lewis: President, George Crump: Vice President, Mary Fishel, Ron Crites, Dave Pratt

HCEAA Director: Derek Alt, HCEAA Secretary: Tina Todd

4 guest present.

Call to Order/Roll Call: Pledge and Prayer;

Meeting called to order at 18:40 by President Paul Lewis

Prayer by George Crump

Minutes read and accepted: by Tim Ramsey, 2nd by Dave Pratt

Treasurers report: \$13246.18 in the bank as of April 18th, 2017

OLD BUSINESS: Shower fixed, Leaking toilet

Equipment: #379 now back with new transmission, transmission still shifting hard, Lights on Right side not working properly. #376 Side glass broken, currently looking at other estimates to have repaired. #383 having battery issue, otherwise running fine. #381 and #383 Change to old tires (Summer tires)

Calls for March: Fraleys - 115 Wardensville – 23 Co3 (HCEAA) – 48

Per President Lewis: Hope to get power to new tower soon, but not sure of exact time frame.

Employment/Part Time Secretary: New employee, Tina Todd hired beginning of April.

Drug/Equipment inventory Report – Nothing to report

Training: 12 Registered, 3 not Hardy County, 2 no shows

NEW BUSINESS:

County Commission Update: Final changes to fee ordinance presented for approval in May meeting, final approval in June Meeting.

2nd Billing for fee to be sent out in next 2 weeks, \$279,000 collected so far.

Approval to Pay Invoices: Motion to pay made by Ron Crites 2nd by George Crump

Procedures for Large Expenditures: Due to both ambulances going down, leased one from J&J. Derek Alt submitted question, "What is the proper procedure for back up vehicles and vehicles breaking down?"

Submit proposal to Finance Committee which consists of Tim Ramsey, Ronald Crites, and Dave Pratt for approval and final review with Paul Lewis for final.

Ambulance Maintenance Policy: Looking into other options for repairs/maintenance, current option is taking too long to get vehicle back. Request to take to Keyser.

Purchasing Ambulance Options: Replace 379, possible Circuit Board issue. No agreement reached with Mathias/ Baker in regards to purchasing their equipment. Paul Lewis waiting on response from FEMA regarding the purchasing/selling of used equipment.

Financing for Medical Equipment: Currently have a Health Grant being applied for and we need to wait on Grant Approval.

Budget Discussion: Budget needs to be re-worked, need to add depreciation line item and equipment line item.

Comments:

Grants: Grant still in review, Maybe August before we hear/or receive from fire grant.

Public Comments: Mock Accidents taking place April 26th and 27th, 2017 at East Hardy and Moorefield High School.

During EMS Week (May 21 – 27th, 2017, Wardensville suggested participation with EMS Open House and May 11th is Farm Safety Day and suggested a Community Event.

NEXT MEETING DATE, MAY 10, 2017, LOCATION TO BE BAKER STATION

Motion to adjourn made by George Crump, 2nd by Tim Ramsey, meeting adjourned at 1924hours.

Minutes taken by Tina Todd

