

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

OCTOBER 13, 2021 MEETING NOTICE

AT THE BAKER FACILITY

17940 STATE ROAD 55, BAKER, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, OCTOBER 13, 2021 AT 6:30 P.M., AT THE BAKER FACILITY, 17940 STATE ROAD 55, BAKER, WV.** THE MEETING WILL BE TO DISCUSS THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE OCTOBER 13, 2021
STARTING AT 6:30 P.M.
MEETING AT THE BAKER FACILITY
17940 STATE ROAD 55
BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- CONTRACT FOR WEST HARDY EMERGENCY MEDICAL SERVICES

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - FINANCING OF NEW AMBULANCE
 - PURCHASE OF AN OPEN TRAILER FOR THE ARGO
 - UPDATE ON A VEHICLE TO PULL THE ARGO
 - PURCHASE OF NEW EQUIPMENT
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, NOVEMBER 10, 2021, LOCATION TO BE AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD**

Hardy County Emergency Ambulance Authority

Minutes for October 13th, 2021

Present: Paul Lewis: President, Tim Ramsey: Treasurer, Doug Coffman: Secretary, Fran Welton, Ron Crites, Jay David Fansler: County Commission Representative, Derek Alt: HCEAA Executive Director

Absent: Tim Thorne: Vice President

Guest Present: Milda Mullins - Moorefield Examiner, Carmen Rexrode – Medical Director, Tina Todd

President Paul Lewis called meeting to order at 6:30pm, followed by Pledge of Allegiance and Prayer.

September Minutes:

Motion made by Tim Ramsey to approve minutes with corrections, Ron Seconds. Motion Carries

Treasurer Report:

Derek reports the checking account currently has \$16,474.88. The Savings Account currently has \$142,179.40. Total revenue for the month of July \$93629.98. Total expenses for the month of September \$106,630.62.

Old Business:

Building Grounds, Equipment/Vehicle

Building: Toilet project is complete, noticed a decrease in the invoice. New toilets do not sit the same as old, shimming is needed to level.

Bay Door #2 needed repair, a roller fell off. Overhead Doors did the repair.

Derek reports there may be another roof leak in the back bunk room, will have more information at the next meeting.

Equipment: Purchased battery chargers when the A/C adapters went bad. When monitors were purchased, they came with adapters and the chargers went with the older monitors to Wardensville.

Vehicles:

Units 381/383/371 are in service, nothing to report.

Unit 372 in service, did have an issue with the inside tires leaking down, currently monitoring.

Unit 376 is being used as last out.

Drug/Equipment: Nothing to report

Ambulance Calls:

Alerts for September: HCEAA 83 Wardensville 28 Fraley's 118
Derek states many people wanting to be checked out but not wanting to go to the hospital.

Paul reports 911/OEM new dispatcher in training and will help to fill in gaps.

Training:

Derek reports PEPP coming up at end of the month for EMS providers with Serena.

Contract for West Hardy Emergency Medical Services

Derek request the board consider making changes to the contract that is currently between HCEAA and Fraley's Ambulance Service when the operations transfer to West Hardy EMS.

Consider adding the following to the contract: O2 purchasing, Medical Waster agreement, clause for medical supplies, transfer of equipment from FAS to WHEMS: 5 Radios, 20 Pagers, 4 PAPR's, 1 Stryker Cot, 1 Monitor.

Contract will keep quarterly payments of \$15,000 for annual total of \$60,000.00.

Consider written approval for FAS to subcontract with WHEMS through the completion of transition.

Discussion between board members, Monitor being transferred from FAS to WHEMS is approximately 10 years old and decides to turn the monitor over to WHEMS.

Fran makes motion to turn old monitor over to WHEMS, Doug seconds. Motion carries

Doug makes motion to add services, we will provide and purchase o2 and medical waste to contract, Tim R. seconds. Motion carries

Doug makes motion to add appendix to contract with list of equipment, Tim R. seconds.

Derek request to write a letter from HCEAA and board, giving approval for FAS to subcontract with WHEMS through completion of transition as the current contract is with Fraley's Ambulance Service.

David Fansler stated the Commission offered to purchase all equipment and would lease for 5 years from HCEAA.

Fran makes motion giving approval for Fraley's Ambulance Service to subcontract with WHEMS, Tim R. seconds. Motion carries

New Business:

Commission Meeting: Nothing to report

Finance of New Ambulance:

Derek requested to consider financing the purchase of the new ambulance. David Fansler suggested that it be paid with the money received from fee. Derek states he believes it would be better to finance and then use the other money to pay in full when the ambulance arrives.

Motion made by Ron to obtain financing through Grant County Bank, Tim R. seconds. Motion carries

Paul has ordered vehicle to replace the truck that will be turned over to HCEAA, which will be used to pull the trailer hauling the ARGO.

Derek request a motion be made to set a price (maximum amount) for the purchase of an open trailer for the Argo.

Doug makes motion to set maximum amount of \$5,000.00 for purchase of trailer, Ron seconds. Motion carries.

Derek requested motion to go to bid for the purchase of equipment for new ambulance, monitor, cot and Stair chair.

Motion made by Fran for the purchase of the equipment for the new ambulance put up for bid, Tim R. second. Motion carries

Approval to pay invoices:

Motion made for approval to pay invoices by Tim R., Fran seconds. Motion carries.

Board Member and Employee Comments: No comments

Public Comments: No comments

Motion to adjourn meeting by Tim R., second by Doug, Motion carries

Next meeting: November 10, 2021; 6:30pm at the OEM/911 building.

Meeting Minutes prepared by Tina Todd.

