

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE SEPTEMBER 13, 2017
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING,
STATE ROAD 55, BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT
- ELECTION OF OFFICERS FOR 2017-2018

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT
- DISCUSSION OF AMBULANCE PURCHASE AND GRANT

NEW BUSINESS:

- POTOMAC HIGHLAND AUTISM SUPPORT GROUP
 - STRIKER REPRESENTATIVE
 - POSSIBILITY OF TWO AMBULANCES TO LOOK AT
 - COUNTY COMMISSION UPDATE
 - APPROVAL TO PAY INVOICES
 - APPROVAL TO SEE IF SECRETARY CAN SETUP ONE DAY A WEEK AT THE BAKER STATION TO COLLECT FEES
 - SIGNING OF CONTRACT FOR FRALEY'S AND WARDENSVILLE ON FUNDS
 - RETIREMENT PROGRAM FOR EMPLOYEES
 - BY-LAW CHANGES
 - GRANTS
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, OCTOBER 11, 2017, LOCATION TO BE AT**

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **BAKER BUILDING, STATE ROAD 55, BAKER, WV, ON SEPTEMBER 13, 2017, STARTING AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

September 13, 2017

Present: Paul Lewis: President, George Crump: Vice President, JR Keplinger: County Commission Representative, Ronnie Crites, Bill Collins, Mary Fishel, Dave Pratt, Carmen R. Rexrode, Derek Alt: HCEAA Executive Director, HCEAA Executive Secretary: Tina Todd

5 guest Present: Including 1 from Fraley's Ambulance Service, 1 with Moorefield Examiner, Representative with Stryker, Representative with Penncare

President Paul Lewis called the meeting to order at PM 6:30 followed by the Pledge of Allegiance and Prayer by Vice President George Crump.

George Crump makes motion to accept minutes from August Ron Crites seconds, passed

Treasurer Report:

Current balance of \$5,242.10 and still have invoices to pay, most are re-occurring.

Committee reports

Nothing to report

Election of Officers

Nomination for Treasurer, Bill Collins motions to nominate Tim Ramsey, Dave Pratt seconds. passed

Nomination for Secretary, Bill motions to nominate Mary Fishel, Dave Pratt seconds. passed

Nomination for Vice President, Ron motions to nominate George Crump, Dave Pratt seconds. passed

Nomination for President, George motions to nominate Paul, Ron Crites seconds. passed

Old Business: Building, Equipment/Vehicle, supplies update

Building: Plumber coming this week. Plumber came out last week and would not be able to do Commercial toilets, lines are not large enough. Quality of previous work was not very good, internal components need upgrading.

Lights on the right side of building are still out. Derek spoke with Steve Weese and he will be coming out when he gets a moment. Testing a new bulb in another location and will let us know how that works out.

Equipment:

Had a cot go down the previous week, arm broke off. MedPro came and repaired. Waiting to hear from Visio representative to service monitors.

Need new batteries for the cots, batteries are shot. Several incidents have been reported. Most recent incident, had a heavier patient and the cot would not lift him.

Approval to pay invoices: Most are reoccurring, George motions approval to pay invoices, Ron 2nds.

Approval to have Executive Secretary setup one day a week at the Baker station. Need to advertise with the Moorefield Examiner and have it placed on the Website.

Suggestions of a drop box for Baker and the Courthouse.

Paul needs to review what the states retirement program is. There percentage is a little higher

By - laws need to be changed based on federal requirements. The purpose and dissolution clause have to be in the by-laws. Rose has made some suggestions, Paul has spoken to Lucas regarding the changes, he has gotten wording done by the federal government on how the dissolution clause should read. Once we have all that, Rose will send off to obtain the 501 3c. Once it is done, Paul will forward a copy to everyone for their review. Greg mentioned that we would have to publicize it, but Paul has not found it in the current by-laws. He to re-check.

Question regarding the well – It should be right in the middle of the parking lot.

According to the County Commission meeting the Public Library is looking to put a satellite office on this side of the building. E.A. Hawse has already given them an agreement. They will be dressing up the parking area. Not a definite deal yet, still has to go back to the County Commission.

Grants – Still no grants available at this time. State has not released any and the one Rose has been working on is not available until January 1.

Board Comments – Bill Collins received a tour of the Baker and Wardensville facilities.

Public Comments – None

Contracts with Fraleys and Wardensville, they have the contracts to be signed

Quarterly financial reports will be completed at the end of September

The Audit is complete, Paul has not received a report.

Pricing from Stryker: 2 sets of battery kits, (2) Demo stair chairs with additional options
quote is \$7515.18

New Chairs with no options (will take approximately 6 weeks to get) and battery kits – quote \$7227.36

Warranty for one year on demo's or new and you can purchase up to 10 years, a 7 year contract will cost about \$700.00. Contract include parts, labor, travel and 1 preventive maintenance a year.

JR moves to purchase Demo stair chairs and battery kits at \$7515.18, second by Bill. Passed

Stryker representative will work over the next couple of days on group purchase, asking for commitment on bare minimum before the end of the year. Group Discount on orders by the end of September.

Physio is offering the same, trade in of life pack twelves will be approximately \$4000 come January 1st, between October 1st and January 1st you will receive an additional \$1000 and by the end of September it

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Physio is offering the same, trade in of life pack twelves will be approximately \$4000 come January 1st, between October 1st and January 1st you will receive an additional \$1000 and by the end of September it

is \$6500. Trade in value does not require you take ownership of the new life pack by then, just have to have the purchase order in that time frame. Same with Stryker, can do delayed delivery.

It comes with a full one year warranty and if you want additional service warranty for 7 years will be approximately \$730, Can purchase up to 10 years. After 10 years, purchase one year at a time. Warranty can be purchased at any time. 3% price increase each year.

Executive Session:

George Crump moved to go into Executive Session regarding with a personnel issue. 2nd by Ron Crites.

Members came back into regular session and no motion made.

JR Keplinger moved to adjourn the meeting, Second by Dave Pratt


Tina Cull
Health Executive Secretary

