

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE APRIL 8, 2015

STARTING 7:00 PM

HELD AT THE HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV

AGENDA:

1. CALL TO ORDER/ROLL CALL
2. APPROVE 3-11-2015 MINUTES
3. TREASURER'S REPORT
4. COMMITTEE REPORTS
5. SPECIAL REPORT(S)

OLD BUSINESS:

- A. BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- B. FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER, UPDATE
- C. HOURS OF OPERATION REPORT
- D. PART & FULL TIME EMPLOYMENT
- E. DRUG/EQUIPMENT INVENTORY REPORT
- F. GRANT APPLICATION REPORT
- G. TRAINING
- H. PER CALL REPORT/PAYMENTS
- I. FUTURE DIRECTION OF THE HCEAA

7. NEW BUSINESS:

- A. COUNTY COMMISSION/COURT REPORT
- B. EXECUTIVE SESSION, PERSONAL
- C. APPOINTMENT OF NEW OFFICERS
- D. LISA O'LEAY, DEREK ALT, BRADLEY GRAY, COMMENTS/QUESTIONS
- E. WORK FORCE WV REPORT DUE
- F. APPROVAL TO PAY INVOICES
- G. SHORT PUBLIC COMMENTS
- H. NEXT MEETING DATE, MAY 13, 2015, LOCATION TO BE DECIDED

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV** ON THE 8TH DAY OF APRIL, 2015 STARTING AT 7:00 PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVALABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250 OR FACSIMILE NUMBER 304-530-0251.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

P. O. BOX 671

MOOREFIELD, WV 26836

The regular board meeting of the Hardy County Emergency Ambulance Authority was held at the Hardy County 9-1-1 Center in Moorefield, WV on April 8, 2015

Members Present:

Tim Ramsey
Harry Shockey
George Crump

J. R. Keplinger
Ron Crites

Others Present:

Paul Lewis

Greg Greenwalt

Non-member Greg Greenwalt was asked to chair the meeting by Treasurer Tim Ramsey since there was no president. Non-member Paul Lewis was asked to take minutes for the Authority.

The meeting was called to order by Chair Greg Greenwalt, who noted that there was a quorum present for the meeting.

Approval of March 11, 2015 Minutes—George Crump moved to accept the minutes of the board from the March 11, 2015 meeting. Seconded by J. R. Keplinger. (passed)

Treasurer's report—Tim Ramsey reported that the balance in the checking account is \$17,237.12. Greg Greenwalt noted that there should be enough funds to cover April and part of May. We have a request to County Commission in the amount of \$12,000 at the discretion of the County Clerk. We have given an estimate to Greg Ely to go through June.

Committee Reports—None

Special Reports—None

Old Business:

Building, Equipment/Vehicle, Supplies Updates—The building has been sprayed for insects. Members discussed the generator at the Baker Building and noted that the old one is still there and there was a question about it if the building would have to be sold through the court case.

Vehicles—Exhaust had to a new one put on and inspection. We had to have some work on the breaks and the main seal in the rear end need to be repaired. All have been given repaired. Lisa needs to take the other chase unit for an oil change.

Drugs—Derek was to do this and hasn't given a list of everything and has not sent a list of the inventory.

Fraley's, Wardensville, Mathias/Baker, 9-1-1 Center updates—It was noted that Fraley's has been extremely busy. Wardensville has good coverage in the evenings and weekends. They are still slow or no response during the day time. Mathias/Baker last Wednesday voted to reimburse County Medics \$35 for every call they run for them. If and when County Medics do a volunteer call with Mathias/Baker there was a question about them using the chase units? Mathias/Baker is still trying to schedule medics around the volunteers and the volunteers are pushing Lisa to schedule medics around the volunteers. Jeff Snyder had a suggestion on the way the scheduling should be done and it needs to be discussed with Lisa and Jeff.

Harry Shockey moved to allow the Medics to use the chase units when they are volunteering on emergency calls. Seconded by George Crump. (passed)

It was also noted that the medics need to notify the Authority when there is a problem with the vehicles.

Hours of Operations—Lisa is working on a workable schedule for medics. The schedule is to run from 6 a.m. to 6 p.m. and not to exceed 36 hours a week until Bradley Gray comes available. Members discussed the schedules and Paul Lewis suggested that Lisa do a weekly schedule rather than a monthly one.

Part and Full Time Employment—Nothing to report

Drug/Equipment Inventory Report—No report

Grant Application Report—The grant for \$50,000 has been approved and needs signed off on by the County Commission at their April 21 meeting. It was suggested that we go through the state approved dealerships for purchasing the vehicles. It was suggested that we have a committee to work on getting ideas on the type and prices.

J. R. Keplinger moved that the committee consist of Teddy Garrett, Harry Shockey, Ron Crites, J. R. Keplinger, Paul Lewis and Greg Greenwalt. The motion also allowed for the committee to go through the purchasing of the vehicles. Motion seconded by Harry Shockey. (passed)

Training—It was noted that there is a Paramedics classes scheduled at Eastern College for the fall of 2015.

Per Call Report/Payments—Paul reported that Fraley's Ambulance had 126 calls, Hardy County Ambulance Authority had 50 calls that they were on, Mathias/Baker has 59 calls and Wardensville had 22 calls of which they used the county medic on 8 of those calls. Paul will need to check and see how many of the Mathias/Baker calls that used a county paid medics.

Future Direction of the HCEAA—The County Commission is looking at the problem. Nothing else to report.

New Business:

County Commission/Court Report—Nothing on the court case and Lisa presented information to the County Commission of the problems and concerns in the eastern part of the county.

Executive Session/Personal—Nothing to report. It was noted that Derek did get accepted in Winchester.

Appointment of New Officers—It was brought up again about needing a president, vice president and secretary; however no one was willing to accept the positions.

Lisa O'Leary, Derek Alt, Bradley Gray, Comments/Questions—nothing to report.

Work Force WV Report Due—Greg Greenwalt noted that the report is being worked on. It was moved by Ron Crites and seconded by J. R. Keplinger that Greg does the report. (passed)

Approval to Pay Invoices—All the invoices were reoccurring except for the Service Contract on the monitors. It was noted that Alex had 43 hours that would go on the April Payroll Period. It was moved by Harry Shockey to pay invoices. Seconded by Ron Crites. (passed)

It's noted that the Authority had received a letter from the Public Service District that the septic tank had to be abandoned at the Baker building.

Short Public Comments—Teddy Garrett apologized for stepping down from the Authority, but noted that it was in the best interest of his health and that he would help the Authority in any way needed.

Next Meeting Date, May 13, 2015, Location to be Decided—Greg Greenwalt told the members that it may be necessary to have a special meeting before the May 13 meeting.

It was moved by Ron Crites to adjourn. Seconded by George Crump. (passed)

Paul Lewis
Acting Secretary

Numbers

HCEAA BOARD Apr 8/11

1.)

[Handwritten signature]

2.)

Harry Shockey

3.)

Ken Gutes

4.)

Myra Camp

5.)

[Handwritten signature]