

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY**

**WEDNESDAY, JULY 15, 2020 MEETING NOTICE**

**HARDY COUNTY AMBULANCE BUILDING**

**17940 STATE ROAD 55**

**BAKER, WV**

**MEETING TIME WILL BE 6:30 P.M.**

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, JULY 15, 2020 AT 6:30 P.M. AT THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BUILDING**. THE MEETING WILL BE THE BUSINESS MEETING AND ELECTION OF OFFICERS. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE JULY 15, 2020  
STARTING AT 6:30 P.M.  
MEETING AT THE BAKER BUILDING  
STATE ROUTE 55, BAKER, WV**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT-ADVISORY COMMITTEE REPORT

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- REPAIRS TO VEHICLES
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT

**NEW BUSINESS:**

- COUNTY COMMISSION MEETING
  - COLLECTION OF AMBULANCE FEES
  - APPROVAL TO PAY INVOICES
  - ELECTION OF 2019-2020 OFFICERS
  - COMMENTS—BOARD MEMBERS AND EMPLOYEES
  - PUBLIC COMMENTS
  - PERSONNEL
- 
- **NEXT MEETING DATE, AUGUST 12, 2020 LOCATION TO BE AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV. PLEASE NOTE THAT THIS IS A THURSDAY.**

Hardy County Emergency Ambulance Authority  
July 15, 2020

Present: Paul Lewis: President, Tim Thorne: Vice President, Doug Coffman: Secretary, Fran Welton, Ron Crites, Derek Alt: HCEAA Executive Director

Absent: Tim Ramsey: Treasurer, Harold Michael: Hardy Co. Commission Representative

Guest Present: Lon Anderson with the Moorefield Examiner, Tina Todd.

President Paul Lewis called meeting to order at 6:30pm, followed by Pledge of Allegiance and Prayer.

**Minutes:** Doug makes motion to approve June minutes, Tim Thorne seconds, motion carries

**Treasurer Report:**

Derek reports as of July 1st, the Checking account has \$8,885.64. The Savings Account has \$239,632.38. Special Revenue Account has \$283,708.78. Total expenses for the month of June \$89,234.00.

**Building, Grounds, Equipment/Vehicle**

**Building:** Servepro from Winchester did a check on the air quality and mold. Second party company ran test and results were good where the mold was concerned. Recommended HVAC system cleaning. HVAC system has been cleaned and during system cleaning, rodent dander and feces had been found in the ceiling from when the building had sat dormant. Inspection by J&K Pest Control stated no current infestation. The cost for the test was \$425.00. Currently still waiting for invoice for HVAC cleaning.

Replacing the discolored tiles and flooring will cost approximately \$2900.00, does not include labor. Flooring is a laminate with cork backing and waterproof. Fran suggest the flooring should be replaced in 1 office, living quarters and conference/classroom. Fran request quotes for living quarters and office, then for all three. Flooring from C&P in Moorefield.

Replacing motors for Overhead doors in Bay. The problem is safety sensors. The current doors do not have any. Derek requesting to get upgrade to the motors not the doors. The quote is for \$4,812.00.

Tim Thorne makes motion to approve upgrade to the motors for the overhead doors.

**Equipment:** Nothing to Report

**Vehicles:** All units are in service. Unit #379 – transmission and engine has been removed. Invoice has been paid. Osage and Luke will go over the unit to lay out the specs before it goes to St. Louis to await decision on when to remount the box. The remount will depend on whether they can get the county commission to apply for grant money. #371 needs the condenser fan replaced and it is no longer under warranty. The cost will be approximately \$2,000.00.

**Committee Reports:**

**Advisory Committee:** Nothing to Report, Possibly disbanded

**Ambulance Calls:**

Calls for June: HCEAA 70 Wardsville 30 Fraley's 110

Paul reports from the 911 center, they are currently at 11,000 cads for the first half of the year.

Derek provides an annual comparison from 17-18 on Monthly Call report.

**Training:** Wardsville (Co. 1) has an EMT class in progress.

**Commission Meeting:** Working on accounts to go to Magistrate Court.

**Board/HCEAA Personnel Comments:** Fran ask if the board receives a report from Rose as to how much she is doing with billing and what not. Paul reports from the last commission meeting that the new bills are getting ready to go out. Rose stated that as soon as the billing went out, that she will be taking accounts to the Magistrate court.

Paul states he is going to have Derek contact Rose to get an update on what is outstanding. The county commission is responsible for the money. The board is only responsible for the operations of the ambulance authority.

Election of Board Members: Doug makes nomination that the board stays the way it is.

President: Paul Lewis

Vice President: Tim Thorne

Secretary: Doug Coffman

Treasurer: Tim Ramsey

Back up Treasurer: Ron Crites

Doug makes motion that board remains, Fran seconds. Motion carries

**Public Comments:**

**Approval to pay invoices:**

Motion made for approval to pay invoices by Tim Thorne, Fran seconds. Motion carries.

Motion to enter Executive Session by Doug, Ron seconds.

Motion to leave Executive Session by Doug, Ron seconds. Motion carries.

Motion to adjourn meeting by Ron, second by Tim. Motion carries.

Next meeting, July 8, 2020 at 6:30pm, location to be at 911 Building in Moorefield .

Meeting Minutes prepared by Tina Todd.

July 15, 2020

Tina Todd

HCEAA

Paul R. Lewis

HCEAA

Ron Grite

Derek AIP

HCEAA

Don Anderson

Examiner

Doug Coffman

HCEAA

Tim Thorne

HCEAA

Francis Wetton

HCEAA