

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE DECEMBER 13, 2017
STARTING AT 6:30 P.M.
MEETING AT THE HARDY COUNTY 9-1-1 CENTER,
157 FREEDOM WAY, MOOREFIELD, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPOR
- FINANCING FOR VEHICLE AND EQUIPMENT
- RETIREMENT PROGRAM FOR EMPLOYEES

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICE
 - BY-LAW CHANGES COMMITTEE TO WORK ON THEM
 - GRANTS
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
- NEXT MEETING DATE, JANUARY 10, 2018, LOCATION TO BE AT BAKER, WV

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

DECEMBER MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **HARDY COUNTY 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV, ON DECEMBER 13, 2017, STARTING AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

December 13, 2017

Present: Paul Lewis: President, George Crump: Vice President, JR Keplinger: County Commission Representative, Ron Crites, Bill Collins, Dave Pratt, Patti Shoemaker, Derek Alt: HCEAA Executive Director, HCEAA Executive Secretary: Tina Todd

6 guest Present: 3 employees with HCEAA, Including 1 from Fraley's Ambulance Service, 1 with Moorefield Examiner, 1 Citizen

President Paul Lewis called the meeting to order at PM 6:31 followed by the Pledge of Allegiance and Prayer by Vice President George Crump.

George made motion to accept November meeting minutes Ron 2nds

Treasurer Report:

Current balance of \$25,556.36

Paul moves one item up on the agenda due to the Medic's having to return to the station.

Derik provides information regarding retirement program. State Retirement is 20-30 years and the website, <https://www.wvretirement.com/EMSRS.html>, is very informative.

The cost to the employee is 8.5%, cost to the county is 10.5%, State puts in 3.5% (fluctuates) and based on the highest annual salary.

Example: If someone gets hurt on the job and becomes disabled it pays 90% of the final annual salary, until they reach the age of retirement or if they get hurt at the age of 65. If you get hurt off the job it is 66 2/3 until you reach the age of retirement. If someone works with the HCEAA and works with another State agency (EMS wise) the number can be split between the two. Would not need a separate plan for Executive Secretary as she is employed under HCEAA. Full Time employees and 5 years locks you in. The program is not based the stock market like a 401K.

What it will cost yearly to the HCEAA will be based on individual salaries.

Questions:

Is the state retirement sound?

There is talk about changing the age rates, but no other information at this time. They recently just met and nothing was changed to his knowledge.

Veterans get credit for service

What are the figures with a 403C retirement program? You have to have 45 years of service & it is 6% Why does the county have to put out more than the employees?

They believe the reason is due to the number of years that they expect someone to preform on the job is the difference in cost.

Are the HCEAA employees truly eligible for the State retirement?

This is included with the EMS retirement. The average career for EMT's or paramedics is 8 years so this was designed to try and keep employees. EMS is a huge problem in the state of WV, so this is more of a retention deal.

With the 401K and 403 C you do not have the guarantee, it's not stable as it fluctuates with the market. The difference between a 401K and a 403C is fee structure and due to HCEAA being a non-profit.

Everyone to review information and discuss in January's meeting.

Old Business: Building, Equipment/Vehicle, supplies update

Building: Derek reports the roof repairs have been completed. Total of cost \$2900.00, reason due to having another hood repaired that he had found while inspecting/making the other repairs.

Toilets are repaired and have not had any issues. The front buzzer has been wired. The PA system has been wired and pretty loud.

Still working on the lights

Equipment: nothing to report

Supplies: nothing to report

Vehicles: 376 the rear seal on the right side is out and is out of service. The seal has been ordered. Truck 379 overdue for service and under warranty with Seth. Didn't know if board wanted to wait to get truck to Seth or have Joe do an in-house call. Due to 376 being out of service.

Got set of chains for 379 and will be the designated severe weather truck

383 and 381 received a couple of re-calls on them, just waiting to get 376 back in service.

Calls for July: Fraley 84

HCEAA 50

Wardensville 23

Wardensville is looking at a possible remount in the next couple of years. Truck 170 is still down, working on getting heat, a/c and a couple of other things. Want to start using it as a BLS unit.

Training: Dave states program is going well and may be picking up a couple of transfers. Possibly 5 are from Hardy Co.

Drugs/Equipment Inventory: nothing to report

Financing Options for Ambulance:

Osage offers 3.09%

Summit offers 3.99% for 5 years

Have not received a phone call back from Capon Valley but he does not expect them to be lower than Osage.

If payments begin in May: 5 years @ 3.09% \$41,910 or 6 years @ 3.13% \$35,482

If payments begin in August: 5 years @ 3.09% \$42,223 or 6 years @ 3.13% 35,070

No penalty if paid off early

Ambulance has been ordered and is due to arrive in January

JR request that the rates be checked with Pendleton, Grant and Partners 1st

Bill makes motion to obtain financing for the cheapest interest rate whether it be with Osage or another local bank, JR seconds – motion carried

Financing Options for Equipment:

George provides a letter from the President of Wardensville rescue, asking that the board helps in funding the equipment. George will not participate in the discussion.

Stryker equipment which includes the two cots, two stairchairs will be for 5 years annually \$11,568.46, \$50,508 total

Physio equipment which includes the Lucas monitors, McGrath 3 cardiac monitors with a trade in of our monitors for an annual payment of 5 payments will be \$28,886.47 and this includes the cost of the contracts, which Wardensville will pay a portion of the contract, approximately \$3500.00 a year.

Derek worked up pricing with the cheapest rate @ 1st Republican National for the ambulance and the equipment it would \$75,937 for 5 years and finish out the ambulance on the 6th year. For the equipment only, would be right around \$40,000.

Motion by JR to approve financing for Physio equipment purchase 2nd by Dr. Carmen Rexrode.

Both Dave and George abstained from voting

Derek can place order tonight

Brought to question: has equipping the new ambulance been factored in and why we need to buy a third monitor. Derek explains that if we buy the two for Wardensville we should have the 3rd as a back up. Wardensville is currently using one of the HCEAA's 10.

Concern raised that we will have 3 ambulances sitting at the house and we don't have someone to man them.

George explains in many cases there is but not all the time. There is always possibly a 2nd crew, but the 2nd crew is always a question.

Concerned raised that an awful lot of money is going out. HCEAA requested \$60,000 from County Commissioners and \$30,000 was spent on this and that was fine. The paper explained what the checks were and where they went. Paul offered that but everyone wanted what Rosie Thomas was providing. Request a copy of the basic check register. George explains that what will be posted on the website will be more generic for the public.

JR suggest obtaining an agreement between Wardensville and Fraley's for leasing equipment

Motion made by Bill to finance/purchase Stryker equipment 2nd by JR. Motion Carries

George and Dave abstained from vote

New Business

County Commission update – Looking at a Levy and come up with a percentage, they to make that decision in January meeting.

Mr. Davis spoke at the meeting, it took approximately 40 minutes for Fraley's to reach the scene.

Approval to pay invoices: payroll, taxes, state, CPA, JNC transport, South Eastern Equipment, Hardy Telecommunications, Unifirst, Premier, Valley Health, Child Support, PEIA, Training classes, Fuel, Workers Comp, Stamps

JR motions to pay invoices, Bill 2nds – motion carries

Policies and Procedures:

BY-Laws need to be re-looked at and redone. Requested volunteers, George to put in Federal information as soon as Paul gets it to him.

Grants – Nothing to report

Comments – George states updates and changes have been made to the website. Suggestion made to have the Agenda be posted on the website a couple of days prior to the meeting as not everyone can make it to the Court house to see the Agenda.

Bill wanted to know if there was ever a decision made on adding Bill Kaufman to the board. George spoke with Harold Michael, and he stated they want to hold off and didn't want to add anymore board members until the conflict of interest issue is resolved. Some are up for renewal in January and February. Harold Michael made mention that he knows four other people who are interested in becoming board members. George stated we didn't want that many and he agreed. He also took our suggestion into account and that there should be somebody representing from Baker. Adding any board members at this time is on hold.

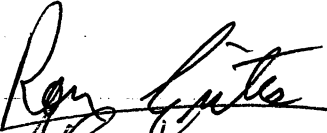
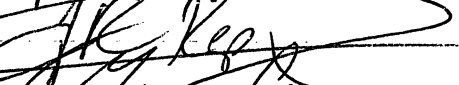
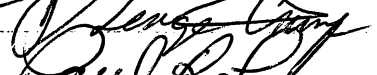




Public Comments – None

Next meeting January 10, 2017 in Baker

Motion to Adjourn by Bill, George 2nds. Meeting ended at 7:51pm

Minutes prepared by Tina Todd, HCEAA Executive Secretary 

December 2017

Signature	Company
	HCEAA
	H. County Com.
	HCEAA
	HCEAA
Bill Collins	HCEAA
Derek Alt	HCEAA
Deric Haines	HCEAA
	HCEAA
Patt Shoemaker	HCEAA
	HCEAA
Paul Lewis	HCEAA
Tina Todd	HCEAA Exec Secty
	Jay Payer
Jay R. Fraley	FAS
Jean Flanagan	Moorefield Examiner
Austin Miller	HCEAA / Fraley's

