

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE FEBRUARY 8, 2017  
STARTING AT 6:30 P.M.  
MEETING AT THE HARDY COUNTY 9-1-1 CENTER  
157 FREEDOM WAY, MOOREFIELD, WV**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE JANUARY 18, 2017 MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORTS
- SPECIAL REPORT(S)

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, 911 CENTER UPDATES
- WORK SCHEDULES
- EMPLOYMENT—PART AND FULL TIME—SECRETARY AND PART-TIME DRIVER
- SIGNAGE FOR BUILDING--UPDATE
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT
- BUDGET PROPOSAL TO COUNTY COMMISSIONERS

**NEW BUSINESS:**

- COUNTY COMMISSION UPDATE
- APPROVAL TO PAY INVOICES
- UPDATE ON BILLING FOR THE HCEAA
- COMMENTS—DR. CARMEN REXRODE, DEREK ALT, JEFF SNYDER, LUKE STUMP AND OTHERS
- DISCUSSION OF TERRITORIES
- REPORT ON UNIT 376
- MEMBERS TO THE BOARD
- PAYMENT TO VOLUNTEER AGENCIES
- FUEL FOR VEHICLES
- UNIFORMS AND SUPPLIES FOR HCEAA
- WARDENSVILLE PROPOSAL
- GRANTS
- PUBLIC COMMENTS
- NEXT MEETING DATE, MARCH 8, 2017, AT THE BAKER BUILDING, BAKER, WV

# HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

## MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV ON THE 8<sup>TH</sup> OF FEBRUARY, 2017, STARTING AT 6:30PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE HARDY COUNTY CLERK'S OFFICE, ROOM 111, 204 WASHINGTON ST, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE: FEBRUARY 8<sup>TH</sup>, 2017

157 FREEDOM WAY, MOOREFIELD, WV.

(Co-1- Wardensville, Co-76- Fraleys, Co-3- HCEAA, Co-4-Mathias)

Call to order/Roll call: Pledge , and Prayer

Meeting called to order by President Paul Lewis at 1832 hours (6:32pm)

Members present: President, Paul Lewis, George Crump, Mary Fishel,  
Ron Crites, Dave Pratt, J.R. Keplinger.

HCEAA Director, Derek Alt, HCEAA Medical Director, Carmen Rexrode

There were 8 guest present:

Minutes read and approved by: J.R. Keplinger, 2<sup>nd</sup> by George Crump

Treasurer report: , President Lewis stated there was a balance of \$4864.10  
motion to pay invoices made by Ron Crites, 2<sup>nd</sup> by J.R. Keplinger

Committee Reports: No Committee reports

Special reports: No Special reports

Number of calls for January 2017: Co-76=110, Co-1=16, Co-4=42, Co-3=67

**OLD BUSINESS:**

Building: Director Derek , Lights still not working, mail box has been put out front, Need to get more key Fobs for building, Derek will change the key code on the box in front of the building.

Supplies: Got squad Lap top, need to get two, Derek will check on getting refurbished ones, will need spare batteries, Motion approved by J.R. Keplinger, 2<sup>nd</sup> by Mry Fishel. Blood Pressure cuff not working life Pak 12 owned by HCEAA,

is being used by Co. 1. Life pak is under service agreement, Derek will check on this.

**Vehicles:** Unit 379 is back in service, 376 is due for service, Both units are ALS (Advanced Life Support), Heat don't work in 376, Lights don't work in back of 379 and Airbags needs worked on.

**Uniforms:** Need 5 pants, 5, Polo shirts, 1 Coat, approximately \$2500.00 would cost \$100.00 to outfit 1 person per year, includes cleaning by Unifirst per Derek

**Meds:** Using chase unit drug box, keeping cardiac meds on stock ,limited number of Narcotics.

Got mailbox at the Baker Station Co-3., lease of \$2.00 paid by Mr. Bill Mooney

#### NEW BUSINESS:

A memo from Co4/MBVFC Fire Chief, Craig Strawderman informing HCEAA that they will be discontinuing ambulance service effective immediately, will be removing all equipment from their ambulances and taking them out of service, and will not have any drivers on duty, Fire department will continue to provide service, but no longer any ambulance service. They will be selling vehicles, equipment and supplies, except for those received from Grants.

J.R. Keplinger suggest that a letter be composed to MB Co-4- asking if they would consider donating and or selling items to existing agencies, also HCEAA should compose a letter to MB Co-4 to rethink eliminating service, and encourage volunteers to remain involved, suggest to them to consider remaining a BLS (Basic Life Support) service and or consider becoming a Rapid Response Unit.

Offer support if someone wanted to start new agency, with a name change.

Motion made by J.R to write TWO letters 1. To stay in service 2. Consider proper disposition of equipment. Motion approved J.R. , 2<sup>nd</sup> by George Crump, George will draft letters, present to HCEAA, by email prior to mailing to MB Co-4.

**Employment:**

Have people wanting to volunteer with HCEAA, to drive and receive pay per call, Workman's comp. won't cover Volunteers with HCEAA, ? contracted, need to get advice from attorney.

Motion made to hire a part time secretary for HCEAA, no more than 20 hours per week, J.R. Keplinger made motion 2<sup>nd</sup> George Crump motion approved. Will go before employment committee.

**TRAINING:** There is currently an EMT (Emergency Medical Technician) class ongoing at Eastern College in Moorefield, WV. Dave Pratt stated there is 20 students enrolled.

EMT students must do ambulance ride-alongs as part of the training, HCEAA will have preceptors assigned for these students, they must sign a waiver with HCEAA before they can do they ride-along. A motion was made by J.R and 2<sup>nd</sup> by George to allow the ride-along.

Budget meeting will be held January 27 th 1900hours (7:pm) at 9-1-1 Center Moorefield, WV

Budget proposal to be presented to County Commission, Is county going to use collecting agency for those that don't pay, will ask Legislators request re: paying fee . Questions re: fee: multiple exonerations, for multiple dwellings, Why being billed, being double billed. HCEAA Owes Global Sciences \$2500.00 for billing.

Area ambulance coverage: Geroge Crump present a draft of the area coverage that Co-1 members agreed upon to assure there would be adequate ambulance service since Co-4 has shut down.

Need fuel receipt from Corner Mart, need fuel cards, have state card , Derek will check on getting card from Liberty Gas station in Rio, WV

Grants: nothing on Grants at this time .

**PUBLIC COMMENTS:**

How do you figure out the fee? Paul stated the fee is based on structure not acreage.

5

Mr. Bill Mooney stated there should be a Full Operations plan from A to Z  
Response time 2 pages 6 minutes apart must be county wide for all squads .

With no further issues to be addressed meeting is adjourned at 2038hours  
(8:38pm) motion to adjourn by George 2<sup>nd</sup> by Mary

Respectfully submitted by Mary Fishel Secretary



## Mathias-Baker Volunteer Fire Company

Address:

PO Box 59

Mathias, WV 26812

Email: [mbvfd@hardynet.com](mailto:mbvfd@hardynet.com)

Co. 4

Emergencies Dial 9-1-1

Business Phone Numbers:

Mathias Station 41 (304) 897-5586

Baker Station 42 (304) 897-5586

To: HCEAA  
Hardy County OES/ Dispatch  
Hardy County Commission

From: Craig Strawderman  
Fire Chief, MBVFC

Ref: Discontinuation of ambulance service

This letter is to inform you of our discontinuation of ambulance service by the Mathias Baker VFC effective immediately. We will be removing all equipment from ambulances and taking them out of service within the next couple of days, and will not have any drivers on duty. We will continue to operate as a fire department but will no longer be responding in ambulances. We are to be toned on fire incidents only unless specially requested for manpower.

#### Company 1 considerations

We know that all squads need to work together to provide adequate patient care in Hardy County. We all need to work together to achieve this goal. Wardensville Volunteer Rescue Squad is concerned how the second due area will be implemented and wish to alleviate some of the burden for Co. 76 responses.

Due to limited equipment and personnel, Wardensville Rescue Squad cannot handle a wide second due area. Our primary purpose is to service the citizens of Wardensville.

Therefore, our squad will respond as a second due crew when available using the following boundaries:

West to East Hardy High School on Rte 55

South to Corner Mart on Rte 259

Corridor H to Baker Exit

North on Sperry Run Road to Hampshire County line.

Trout Run to Thorne Bottom Road as before.

#### In return

1. We do not think that any Hardy County provider should be charged a medic fee. .
2. HCEAA Co. 3 will be given first alert for Co. 1 calls only after the second alert is given to Co 1 (after 6 minutes). This will allow time for a crew to assemble in Wardensville without putting a Co. 3 unit in route too early but still put them on scene in a timely manner if needed.

Respectfully submitted,  
Membership of Wardensville Volunteer Rescue Squad



## **Hardy County OEM/E911**

**From:** GEORGE W CRUMP <gwcrump@hardynet.com>  
**Sent:** Wednesday, February 08, 2017 7:06 AM  
**To:** Hardy County OEM/E9-1-1  
**Subject:** tonight's agenda  
**Attachments:** HCEAA 911 response guidelines alternate.docx; Population of Hardy County according to 2010 census is 14.docx; Company 1 considerations.docx

Paul,

In looking over agenda, there are several items that are in different places which I think should be brought up together.

1. In old business, under budget, we should probably discuss how squads will be compensated (that way it will be in the budget as a line item). I also want to bring up my proposal again by basing distribution on population served. I have more data to present to support the idea--I really think this is the best way to go and will push for passage. I will attach a copy for you to look at. I made extra copies so you do not have to. I am adamantly opposed to Fraley's previous proposal of \$250,000 and so is Mary. It is also unfair as Wardsville has nothing in budget for distribution of funds.
2. When discussing territories, I think the Wardsville proposal should be addressed at the same time as we spell out how we would like to help in second due area around Baker. There is a slight modification so I will attach for you to see and bring extra copies for others.
3. Not sure if we can talk about it tonight but we need to revisit response guidelines because Co. 4 has pulled out. In that proposal, we stated there will be a medic assist charge of \$150 which I think we should drop now that Co. 4 is out. I think we should charge a medic assist fee only to requests that come from outside Hardy County. I rewrote the response guidelines to reflect the absence of Co. 4 and also removed medic fee to squads inside county. Again, I am attaching it and I made copies for everyone. Since it is not on the agenda, I am not sure if we can do that--it may fall under the territory guideline header however. I just wanted to put this out to you so you would not be blindsided when I ask this consideration at the meeting tonight. I also want to know what you think as well regarding the above items. Give me your ideas.

Also, I am trying to pin down Jon every day I am around to find out if he can drive. If I find out, I will make sure to send an email that we have a BLS crew to you, the providers that are working at station 3 and was thinking to also let Co. 76 know as well. That way when there is a second call in Wardsville area but not our first due, we will be able to respond and all parties will know we are around. You can also notify 911 staff that we do have a crew. I will only send out a notice if I know we have at least 2. There may be times that we have a crew and I may not know. Do you think that is a good idea?

Thanks,  
George



Co. 4 and also removed medic fee to squads inside county. Again, I am attaching it and I made copies for everyone. Since it is not on the agenda, I am not sure if we can do that--it may fall under the territory guideline header however.

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Thanks,

George



This email has been checked for viruses by Avast antivirus software.  
[www.avast.com](http://www.avast.com)

