

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE AUGUST 8, 2018
STARTING AT 6:30 P.M.
MEETING AT THE HARDY COUNTY 9-1-1 CENTER
157 FREEDOM WAY, MOOREFIELD, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT
- Receivables Management Solutions

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES
 - BUILDING DOOR KEY SYSTEM
 - AG LEGAL OPINION ON CONFLICT OF INTEREST
 - GRANTS
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
- **NEXT MEETING DATE, SEPTEMBER 19, 2018, LOCATION TO BE AT THE BAKER BUILDING, BAKER WV**

Hardy County Emergency Ambulance Authority

August 8th, 2018

Present: Paul Lewis: President, George Crump: Vice President, Treasurer: Tim Ramsey, County Commission Representative: J.R. Keplinger, Doug Coffman, Patti Shoemaker, David Pratt, Ron Crites, Bill Collins, Derek Alt: HCEAA Executive Director, Tina Todd: HCEAA Executive Secretary

Absent: Carmen Rexrode, Mary Fishel

Guest Present: 1 with Moorefield Examiner, 1 with Fraley's Ambulance Service and 6 citizens

President Paul Lewis called the meeting to order at 6:31 PM followed by the Pledge of Allegiance and Prayer by George Crump.

Motion to accept July minutes by George, Tim seconds. Motion carried

Treasurer Report:

Derek reports as of August 1, 2018 the checking account has \$10,436.37, the savings account has \$91,914.67 and the special revenue account has \$153,698.00 for a total of \$256,049.04. The expenses for the month of July were \$109,231.19.

Committee Reports:

(No Committee's) Nothing to report

Building, Equipment/Vehicle, supplies update

Building:

Derek reports the men's bathroom is currently in service. He has noticed a decrease in the electric bill since changed out the bulbs in the bay were installed.

People were requesting to use the facilities for events. Previously they needed to obtain a tulip insurance. He has verified with the Insurance Company that the insurance will cover most small events, use of the building is available to the public at no real cost.

Derek request to obtain new building key system. The system currently being used is unable to save any changes or corrections. Unable to locate updates for the program. Global Sciences were not able to get the system to work. He has contacted the company, Key Scan, and has had no response.

Mountain State provided an estimate: \$2800 plus labor with a total cost of \$4900.00. Includes 4 door system (supply room, front door, side door & Derek's office.

Motion to proceed with Mountain State to install new lock system made by Bill, J.R. seconds.

Doug wants to review the original lease agreement before agreeing to new system being installed.
Motion removed.

Equipment:

Monitor in Wardensville, the V3 wouldn't read on the twelve leads, problem with cables. Replaced cables with extra set, problem has been fixed and it is back in service.

Vehicles:

371 – serviced last month, no other problems

381 and 383 nothing to report.

376 Intermittent issue with Air conditioning in back

379 has an electrical issue, flooded in the radio compartment, leak was repaired. Current issue, when lights are turned on to respond, they short out. Ran diagnostics, Timbrook now knows what the problem is and it will go in for repair. Derek recommends that if this repair does not work to do something else with the box. Dave states that he would get rid of it, more money has been put into it than what its worth.

Ambulance Calls:

Calls for July:	HCEAA	42	Wardensville	15	Fraley's	106
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Training:

Dave Pratt reports Trainees are finished with lecture.

George states the Open Heart Field Trip went well. The surgery lasted 4 hours and the surgeon then spent time answering questions.

Supplies:

Nothing to report

Drug Inventory/Equipment:

Ambulances were supplied with Ketamine earlier this afternoon.

Receivables Management Solution

Under new receivables management HCEAA will handle the collection of accounts and would not be sent out to separate collection agency.

Previously stated opinion by the Attorney General in 2013, ambulance authorities could not sue. The opinion from the Attorney General provided in July 2018 ambulance authorities can sue. Most collection agencies are not prepared to do business, due to the small numbers and small amounts. The cost of collection will run 30 – 50%.

Current Collection rates: There is approximately \$75,000 still outstanding from 2 years ago, \$170,000 still outstanding from 1 year ago, and \$900,000 is about to go out and the goal is to stop them from going delinquent.

Would be going direct with a cash management system, not a debt collection system.

Set up, one time fee of \$3000 monthly fee for 12 months then \$2500 monthly after that. This will include processing payments account management, advertising, collection letters, telephone calls, resolution of issues. HCEAA to monitor system.

Paul makes comment there are a lot of errors in the current system, which is based on what the assessor's program is. The assessor's can only put in what they get. Believes that this system will be a clearer system to work with. We would be looking at our own program now or in the very near future.

The board has asked for references for the company and table the discussion until the following month.

Motion made to table accounts receivable discussion by Bill, Doug 2nds. Motion carries

County Commission:

The County Commission decides to add the Levy question/vote to the ballot in November.

Approval to pay invoices:

Motion to pay the invoices made by Bill, Doug seconds. Motion Carried

Grants:

Nothing to report

Board and Employee Comments

Attorney General provided legal opinion on the Conflict of Interest requested by the County Commission.

As a result, George Crump resigns from the board as Vice President due to the letter providing unclear information.

Dave Pratt resigns from the board and as the Squad Training Officer.

Patti Shoemaker also resigns.

Public Comments & Questions

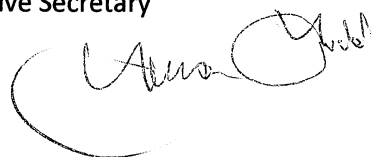
John suggest an advisory board, who are not members of the board but can provide their expertise.

George Crump would consider being part of an Advisory Board, if something like that would become available.

Paul adjourns meeting at 8:35pm

Next meeting September 19th, 2018 at 6:30pm, at the Baker location

Meeting Minutes prepared by Tina Todd, HCEAA Executive Secretary



HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

AUGUST 8, 2018 MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **HARDY COUNTY 9-1-1 CENTER, MOOREFIELD, WV ON AUGUST 8, 2018, AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

August 16, 2018

Signature	Company
Paul R. Lewis	HCEAA President
Bill Collins	HCEAA
Doug Coff	HCEAA
Jean Flanagan	Morefield Examiner
COLIN MCKIE	SELF
[Signature]	HCEAA
[Signature]	HCEAA
Ken [Signature]	HCEAA
Cura [Signature]	HCEAA

