

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE JULY 11, 2018
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING,
SR 55, BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES—WILL BE MAKING PAYMENT TO GRANT CO. BANK
 - ELECTION OF OFFICERS FOR 2018-19
 - GRANTS
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
- **NEXT MEETING DATE, AUGUST 8, 2018, LOCATION TO BE AT 9-1-1 CENTERL,
MOOREFIELD, WV**

Hardy County Emergency Ambulance Authority

July 11, 2018

Present: Paul Lewis: President, George Crump: Vice President, Mary Fishel: Board Secretary, Bill Collins, Doug Coffman, Patti Shoemaker, Carmen Rexrode, David Pratt, Derek Alt: HCEAA Executive Director, Tina Todd: HCEAA Executive Secretary

Absent: Tim Ramsey: Treasurer, JR Keplinger: County Commission Representative, Ron Crites

Guest Present: 1 with Moorefield Examiner Including 1 from Fraley's Ambulance Service and 6 citizens

President Paul Lewis called the meeting to order at 6:34 PM followed by the Pledge of Allegiance and Prayer by

Motion to accept the minutes by Bill, Doug seconds. Motion carried

Treasurer Report:

Derek reports as of July 1, 2018 the checking account has \$7431.15, the savings account has \$117,526.67 and the fee account has \$209,985.50. Derek provided a workbook with the monthly expenses. The total collected for the year \$779,261.89.

Committee Reports:

(No Committee's) Nothing to report

Building, Equipment/Vehicle, supplies update

Building:

Derek reports they have scheduled a plumber to come in and look at the men's bathroom.

Key scan system at the Baker building, cannot get in and update the keys. The system is currently working fine but will not be able to make any changes in the future. The system was owned by the County Commission. The software is no longer available. Derek has contacted Global to see if they can repair the file. If we are able to get a hold of the software, we would have to remove the program from the computer and re-boot. That is our only hope. Spoke to Sean at Mountain State, to get the cost for repairing.

Equipment:

Nothing to report

Vehicles:

381 and 383 nothing to report.

376 Boot has been replaced, but it is still leaking so will be going back to Timbrook for repair.

371 nothing to report.

Approached by Dr. Rexrode to put a chase car up South Fork Road due to the road closure. She would be willing to respond for calls if we could provide a car and equipment. Currently takes about an hour and fifteen minutes to get to that side of South Fork Road.

Ambulance Calls:

Calls for June: HCEAA 61 Wardensville 23 Fraley's 111

Training:

Dave Pratt report Trainees are in the last course of the Paramedic class. Lab work and clinicals until November. Currently have 11 students.

Mary Fishell reports she is holding a CPR class for her people. Will be out for 2-3 months with surgery

Panthera has an upcoming EMT class/training online.

Derek ask if the board is interested in a Scholarship fund/sponsorship program for EMT training. Would need to have contract and not set up for just anyone. The cost of an EMT class is \$550+.

Supplies:

Nothing to report

Drug Inventory/Equipment:

Nothing to report

County Commission:

The County Commission to make the final decision in August has to put the levy on the ballot in November.

Approval to pay invoices:

The first payment for the ambulance is coming due in August.

Motion to pay the invoices made by Bill, George seconds. Motion Carried

Election of Board Officers:

Secretary, Bill nominates Mary Fishell,

Bill motions to approve Mary Fishell as Secretary, Doug seconds – motion carried

Treasurer, Paul nominates Tim Ramsey

Bill motions to approve Tim Ramsey as Treasurer, George seconds – motion carried

Vice President, Doug nominates George Crump

Bill motions to approve George Crump as Vice President, Doug seconds – motion carried

President, Doug nominates Paul for President

Doug motions to approve Paul Lewis for President, Bill seconds – motion carried

Retirement Program for Employees Update:

Colin McKie reported that the information presented on the retirement program had been caught in a bottleneck, but he has gotten the package pushed forward and have an approval issued on Monday. The effective date will be the 1st of August.

Grants:

Should hear something this month in regards to the grant that was applied for.

Board and Employee Comments

Board request a roster of the employees, with name and position.

Doug looking for clarity on patient contacts compared to number of calls. Feels what is being publicized in the paper is unclear.

Request made that the territories that each agency covers be put on the website.

Board looking into new ways of collecting unpaid service fees. Colin McKie presented information and proposal for accounts receivable. The board to review information packet and present questions and/or comments at the next meeting in August.

Derek requesting donations to purchase plaque in honor of Yvonne See, the first Paramedic to work for the HCEAA, worked for Wardensville Volunteer and the county and would like to display plaque in the building in Baker.

Public Comments & Questions

Request meeting for protocol clarification between agencies and 911 to be set up

Mr. Mooney commented he attended the County Commission meeting in regards to the levy. He felt that information of the HCEAA was under-presented to the public. Paul stated that the meeting was more of a briefing and that if the commission intends to add it to the ballot that there will be more meetings with more information. Mr. Mooney is for the levy but feels it needs to be presented to the public differently and providing much more information. Mr. Mooney is looking/asking for a centralized agency for the entire County. Dave Pratt explains that there is not a county in the entire Eastern Pan Handle of West Virginia that has a centralized agency. It's unrealistic to say there needs to be one agency.

Comment made in regards to the levy that if it isn't presented right to start with, that is the impression everybody works off of. They work off the first impression. If it isn't presented right to start with your going to kill the levy right there. Also stated apparently, they don't want it to pass. Paul commented that we as the HCEAA cannot voice our opinions on the levy, that is the state law. The commission did not make a decision last meeting because Harold was not present and wanted his opinion. If they make a decision in August, that's when they will have to go full force with advertising, etc.

Motion to adjourn by Patty, Mary seconds. Motion passed

Next meeting August 8th, 2018 at 6:30pm, at the 911 OEM Facility

Meeting Minutes prepared by Tina Todd, HCEAA Executive Secretary

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

JULY 11, 2018 MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **BAKER BUILDING, BAKER, WV, ON JULY 11, 2018, AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

July 2018

Signature	Company
Donny C	HCEAA
Bill Kollman	HCEAA
Paul R Lewis	HCEAA
Bill Kollman	SELF
Patt Shoemaker	HCEAA
Shawn Stuckley	Taxpayer
Denny Shoemaker	
William Mowbray	CONSUMER OF SERVICES
WARREN KESSEK, JR.	TAXPAYER
Doug Kimbly	TAX PAYER
Dolly Kimberlin	County Resident
Cormier Rexrode	HCEAA
DAVID PIAZZA	HCEAA
Jay R. Fraley	FAS
Jean F. Danagan	Moorfield Examiner
George Crump	HCEAA
Mary Fisher	HCEAA
Tina Todd	HCEAA
Derek Alt	HCEAA