

# HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE APRIL 24, 2013

STARTING 7:00 PM

HELD AT THE RRT BUILDING, THE 911 CENTER, 141 EMERGENCY LANE  
MOOREFIELD, WV. 26836

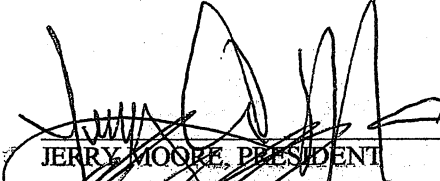
## AGENDA:

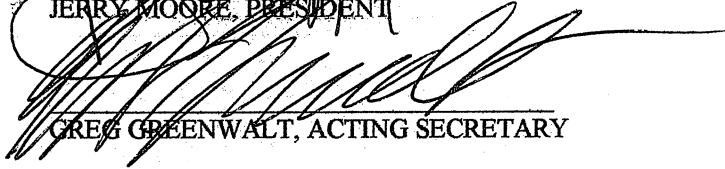
- ✓ 1. CALL TO ORDER/ROLL CALL
- ✓ 2. READ/ APPROVE 4-10 & 4-17-2013 MINUTES
- ✓ 3. TREASURER'S REPORT
- ✓ 4. INTRODUCTION OF GUEST
  - ✓ A. MARCH TUCKER
- ✓ 5. COMMITTEE REPORTS
- ✓ 6. SPECIAL REPORTS
- ✓ 7. OLD BUSINESS
  - ✓ A. BUILDING/EQUIPMENT REPORT
  - ✓ B. LEGAL SERVICE
  - ✓ C. UPDATE WARDENSVILLE & MATHIAS/BAKER
  - ✓ D. BUDGET
  - ✓ E. GRANTS/FUNDING SOURCES
  - ✓ F. ACCOUNTANT
  - ✓ G. VOLUNTEERS
  - ✓ H. LICENSING
  - ✓ I. PLAN AFTER MAY 1<sup>ST</sup>
8. NEW BUSINESS
  - ✓ A. VEHICLE LEASE AGREEMENT
  - ✓ B. AGREEMENTS FOR VEHICLE PARKING
  - ✓ C. VEHICLE REPAIR NEEDS
  - ✓ D. BOARD RESOLUTION FOR GRANT APPLICATION
  - ✓ E. AUTHORIZE PAYMENT OF COST TO WARDENSVILLE RESCUE
  - ✓ F. OTHER ITEMS
9. PUBLIC COMMENTS
10. ADJOURNMENT

MR. MOORE THANKED THE GUEST WHO ATTENDED THE MEETING AND ASK IF THEY HAD ANY QUESTIONS OR WOULD LIKE TO MAKE A STATEMENT. NONE WAS MADE.

THE BOARD THANKED MR. TUCKER FOR HIS ATTENDENCE.

A MOTION WAS MADE TO ADJOURN BY MR. FUNK, SECOND BY MR. RAMSEY AND PASSED.

  
\_\_\_\_\_  
JERRY MOORE, PRESIDENT

  
\_\_\_\_\_  
GREG GREENWALT, ACTING SECRETARY

## HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING MINUTES OF APRIL 24, 2013

THE MEETING WAS HELD AT THE RRT BUILDING AT 141 EMERGENCY LANE IN MOOREFIELD, WV. THE MEETING WAS CALLED TO ORDER BY PRESIDENT JERRY MOORE AT 7:00 P.M.

BOARD MEMBERS PRESENT WERE, JERRY MOORE, ANDREW FUNK, TED GARRETT CRAIG STRAWDERMAN, ALEXANDER SANTANA, JULIAN HOTT, MARRY FISHEL, GRADY BRADFIELD, RONNIE CRITES, TIM RAMSEY, AND GREG GREENWALT. PRESIDENT MOORE STATED A QUORUM WAS PRESENT WITH 11 MEMBERS OF THE 15 MEMBER BOARD PRESENT.

NEXT ON THE AGENDA WAS THE REVIEW AND APPROVAL OF THE 4-10-2013 AND 4-17-2013 MINUTES. IT WAS NOTED BY MR. CRAIG STRAWDERMAN THAT HIS REQUEST OF, AND ANSWER TO, IF FUNDS FROM THE AUTHORITY WERE AVAILABLE FOR EXPENSES OF THE MATHIAS /BAKER FIRE COMPANY TO USE FOR EMERGENCY LICENSING REQUEST FROM THE STATE OF WEST VIRGINIA WAS NOT IN THE MINUTES. MR. STRAWDERMAN WAS ANSWERED AT THE MEETING BY PRESIDENT MOORE THAT FUNDING WAS NOT AVAILABLE AT THIS TIME AS THE FUNDS RECEIVED FROM THE HARDY COUNTY COMMISSION WAS TO BE USED FOR A STATED PURPOSE. WITH THE ABOVE CORRECTION, A MOTION TO APPROVE BOTH SETS OF MINUTES WAS MADE BY MR. STRAWDERMAN, SECOND BY MR. SANTANA AND PASSED.

TREASURER MR. TIM RAMSEY REPORTED A TOTAL OF \$259,689.00 WAS IN THE CHECKING ACCOUNT. HE ALSO REPORTED THAT CHECKS HAD BEEN ORDERED.

PRESIDENT MOORE ASK FOR COMMITTEE REPORTS. MRS. FISHEL REPORTED SHE HAD RECEIVED EIGHT APPLICATIONS BACK AND REQUEST FOR MORE. MR. STRAWDERMAN REPORTED THAT QUESTIONS WERE MADE ABOUT THE APPLICATION PROCESS. MR. SANTANA REPORTED THAT NO ONE SHOWED UP AT A MEETING HELD FOR PROTENTAL VOLUNTEERS. MR. SANTANA ALSO ASK ABOUT THE COUNTY MEDIC'S JOB AFTER MAY 1ST. AND THE FACT THAT WE NEED TO KEEP HER. MR. MOORE REPLIED THE HE AND MR. GREENWALT WERE WORKING ON KEEPING THE MEDIC.

MRS. FISHEL STATED HER INSURANCE COMPANY INFORMED HER THAT THEY SHOULD NOT CHANGE HER APPLICATION PROCESS. SHE ALSO INFORMED THE BOARD SHE HAD SPOKE WITH MR. GERALD SMITH WHO MAY BE ABLE TO HELP WITH THE FINGER PRINTING PART OF THE APPLICATION PROCESS.

AT THIS TIME PRESIDENT MOORE ASK THE BOARD IF THEY THOUGHT AN ALL VOLUNTEER SYSTEM WAS GOING TO WORK. THIS WAS FOLLOWED BY A LOT OF DISCUSSION, BOTH PRO AND CON.

AT THIS TIME PRESIDENT MOORE INTRODUCED MR. MARCH TUCKER, DIRECTOR OF STATE EMS PROGRAMS WHO STOPPED IN TO SPEAK AND TO ANSWER QUESTIONS. HE TOLD THE BOARD THEY NEEDED TO HAVE A PLAN FOR BOTH SHORT AND LONG TERM. HE ALSO SAID THE BOARD NEEDED TO REMEMBER "THIS IS A BUSINESS AND NEEDED TO BE RUN AS ONE". HE TOLD THE BOARD THAT SEVERAL COUNTIES IN THE STATE HAD AN EMS LEVEY IN PLACE TO GENERATE FUNDING AND THE LEVY OR A FEE STRUCTURE WOULD NEED TO BE SET UP AND APPROVED BY THE COUNTY COMMISSION. MR. TUCKER TOLD THE BOARD HE WOULD RECOMMEND THE BOARD HIRE A FULL TIME MANAGER TO RUN THE DAY TO DAY OPERATIONS OF THE AUTHORITY AND THE PERSON NEEDED TO HAVE EXPERIENCE WITH EMS OPERATIONS.

MR. STRAWDERMAN ASK HOW LONG IT WOULD TAKE TO GET A LICENCE FOR MATHIAS BAKER FIRE CO. MR. TUCKER STATED THAT ANYWHERE FROM A WEEK TO SEVERAL MONTHS DEPENDING ON HOW MUCH OF THE APPLICATION PROCESS WAS READY. MR. TUCKER INFORMED THE BOARD THAT THE AUTHORITY, WITH PERMISSION OF THE COUNTY COMMISSION, WOULD CONTROL THE DISPATCH CALLS FROM 911. IT WAS HIS RECOMMENDATION THE AUTHORITY BE LICENCED. WHEN ASK ABOUT A TEMPORARY LICENCE, HE STATED THERE WAS NONE.

MR. GARRETT ASK ABOUT WHAT FEES WERE CHARGED IN OTHER COUNTIES AND HOW THEY CHARGED THEM. MR. TUCKER SAID HIS DEPARTMENT DID NOT GET INTO THAT AND RECOMMENDED THE AUTHORITY CONTACT AND TALK TO THE OTHER COUNTIES.

WHEN ASK ABOUT HOW LONG IT WOULD TAKE TO GET THE AMBULANCES INSPECTED WHEN TRANSFERRED TO WARDENSVILLE, HE SAID HIS DEPARTMENT COULD DO IT IN ONE DAY.

MR. SANTANA ASK THAT THE NEXT TIME THE AUTHORITY REQUEST FUNDING FROM THE COUNTY COMMISSION, TO BE MORE GENERAL AS TO HOW THE FUNDING COULD BE USED.

MR. GARRETT AND MR MOORE REPORTED ON THEIR CONTACTS SEEKING LEGAL SERVICE OF MR. CLYDE SEE, MR. LARRY GARRET, MR. DAVE JUDY AND MR. MATHEW WALTERS. MR. SEE AND MR. GARRET WERE NOT INTERESTED BUT MR. GARRET WOULD TALK TO HIS WIFE TO SEE IF SHE WOULD, MR. JUDY WOULD ONLY IF WE PRESSED HIM, AND MR. WALTERS COULD NOT AT THIS TIME AS HIS FIRM IS INVOLVED WITH THE LENDER HOLDING THE NOTE ON THE PROPERTY. MR. WALTERS WOULD BE INTERESTED AT A LATER DATE. FEES RANGED FROM \$200 TO \$250 PER HOUR.

FOLLOWING DISCUSSION, A MOTION WAS MADE BY MR. STRAWDERMAN TO AUTHORIZE WOLFE'S GARAGE IN MOOREFIELD, WV TO DO THE REPAIRS NEEDED ON THE VEHICLES PURCHASED, AND THE REPAIRS PAID FOR BY THE AUTHORITY. THIS WAS SECOND BY MR. CRITES AND PASSED.

A MOTION WAS MADE BY MR. GRADFIELD TO AUTHORIZE MR. GREENWALT AND MR. MOORE TO SIGN A RESOLUTION AND GRANT APPLICATION ON BEHALF OF THE AUTHORITY FOR A GRANT APPLICATION TO THE WEST VIRGINIA RURAL HEALTH SYSTEM. THIS WAS SECOND BY GARRETT AND PASSED.

A MOTION WAS MADE BY MR. SANTANA TO AUTHORIZE THE AUTHORITY TO PAY ANY ADDITIONAL COST OF THE WARDENSVILLE RESCUE SQUAD CAUSED BY THE AUTHORITY FOR THE OPERATION OF THE VEHICLES PLACED IN SERVICE ON BEHALF OF THE AUTHORITY. THIS WAS SECOND BY MR. STRAWDERMAN AND PASSED.

MR. GREENWALT MADE A MOTION TO AUTHORIZE THE AUTHORITY TO PAY THE COST INVOLVED FOR THE TAXES ETC. TO TRANSFER OWNERSHIP OF THE VEHICLES FROM BAKER/MATHIAS RESCUE SQUAD TO THE AUTHORITY. THIS WAS SECOND BY MR. SANTANA AND PASSED.

MR. TUCKER RESPONDED TO A QUESTION AS TO THE STORAGE REGULATIONS FOR VEHICLES AND DRUGS. HE STATED THE DEA HAD RELEASED NEW REGULATIONS FOR THE STORAGE OF DRUGS AND REVIEWED THEM WITH THE BOARD.

HCEAA  
04-24-2013

I Jerry A. Moore

ANDREW FUNK

Craig Strawderman

Alexander Santana

Ted Garrett

Julian Holt

Mary Fishel

CRAIG BRADFIELD

Ronnie Whites

Tim Ramsey

II  
Cory Green

MR. MOORE THANKED THE GUEST WHO ATTENDED THE MEETING AND ASK IF THEY HAD ANY QUESTIONS OR WOULD LIKE TO MAKE A STATEMENT. NONE WAS MADE.

THE BOARD THANKED MR. TUCKER FOR HIS ATTENDENCE.

A MOTION WAS MADE TO ADJOURN BY MR. FUNK, SECOND BY MR. RAMSEY AND PASSED.



JERRY MOORE, PRESIDENT



GREG GREENWALT, ACTING SECRETARY