

887 NMR Staff
887 - D/MR

"First MED"
3000 Pp/yr

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE DECEMBER 11, 2013
STARTING 7:00 PM
HELD AT THE RRT BUILDING, THE 911 CENTER, 141 EMERGENCY LANE
MOOREFIELD, WV. 26836

AGENDA:

- ✓ 1. CALL TO ORDER/ROLL CALL ✓
- ✓ 2. READ/ APPROVE 11-13-2013 & 11-26-2013 MINUTES ✓
- ✓ 3. TREASURER'S REPORT 12-11-13 105,104-65 ✓
- ✓ 4. COMMITTEE REPORTS ✓
- ✓ 5. SPECIAL REPORTS. ✓
- ✓ 6. OLD BUSINESS ✓
 - ✓ A. BUILDING/EQUIPMENT/VEHICLE UPDATE ✓
 - ✓ B. FRALEY'S/WARDENSVILLE/MATHIAS/BAKER UPDATE ✓
 - ✓ C. PERSONAL ✓
 - ✓ D. MUTUAL AID AGREEMENTS ✓
 - ✓ E. DEA APPLICATION ✓
 - ✓ F. GRANT APPLICATION ✓
 - ✓ G. INSURANCE UPDATE/CHANGE ✓
 - ✓ H. VEHICLE LEASE UPDATE ✓ End of ME
- 7. NEW BUSINESS
 - ✓ A. 12-3-13 COUNTY COMMISSION MEETING REPORT ✓
 - ✓ B. GEORGE CRUMP ✓
 - ✓ C. APPROVAL TO PAY INVOICES ✓
 - ✓ D. UPGRADE CHASE VEHICLE TO ALS ✓
 - ✓ E. BACK UP CHASE UNIT ✓
 - ✓ F. SHORT PUBLIC COMMENTS ✓
 - G. NEXT MEETING DATE, 1-8-2014

John
R Spoe
no. call

JEFF
OK
Hemp Land
Rat...

Trd
Mark
Hmp Car

LISA

DEA
Credit card

Class Rockwell
Board of Sch

Agenda
Hmp and Personal
Exp for Public Director
MAY X-MAS

Worked Comp
"Bartley"
"SEARCH CONTRACT"

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE RRT (HAZMAT BUILDING) AT 141 EMERGENCY LANE IN MOOREFIELD WV ON THE 11TH DAY OF DECEMBER 2013 STARTING AT 7:00 PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY AMBULANCE AUTHORITY IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVALABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250 OR FACSIMILE NUMBER 304-530-0251.

**MEETING MINUTES OF THE HARDY COUNTY EMERGENCY
AMBULANCE AUTHORITY**

The meeting of the Ambulance Authority was held in the RRT (Hazmat Building) on Emergency Lane in Moorefield on December 11, 2013 at 7pm.

Present:

Greg Greenwalt	Julian Hott
Ted Garrett	Paul Lewis
Alex Santana	Mary Fishel
Tim Ramsey	Grady Bradfield
Andrew Funk	Ron Crites
Harry Shockey	

Absent:

Dr. Jerry Hahn
JR Keplinger
Craig Strawderman

Call to Order/Welcome/Approval of Minutes:

Greg Greenwalt called the meeting to order at 7pm. It was determined that a quorum of members was presented to open the meeting. Meeting minutes of the 11/13/13 meeting were approved, motion by Andrew Funk second by Alex Santana. (Passed) Minutes of the 11/26/13 special meeting were also approved, motion by Grady Bradfield, second by Ted Garrett. (Passed)

Treasurer's Report:

Treasurer Tim Ramsey reported checking account balance of \$105,154.65. Motion to accept report by Paul Lewis, second by Andrew Funk. (Passed) Amount of money that has been collected to date from the EMS fee is approx. \$160,800.

Committee Reports:

None

Old Business

- **Building/Equipment/Vehicle Update** – Mary Fishel reports that she has acquired a refrigerator and a couch for the HCEAA station. Greg reports that they took 179 and 176 to Tim's Garage to get inspected. 176 is in need of some repairs and is still currently at Tim's Garage.

- There was discussion about getting the proper equipment on the Chase unit. Motion by Dave Pratt to look into service agreement for cardiac monitors, second by Andrew Funk. (Passed)
- There was discussion and approval to loan a Styker stretcher to both Wardensville and MBVFC, with the stipulation that they provide a replacement stretcher during that time. Motion by Grady Bradfield, second by Paul Lewis. (Passed)
- There was also discussion about obtaining a medical waste agreement. Motion by Ted Garrett, second by Andrew Funk. (Passed)
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- **Wardensville/Mathias-Baker/Fraley's Update** – Alex Santana reports that MBVFC had issues with getting drivers the week of hunting season but things have improved since.
- **Personnel** – At the last meeting the HCEAA agreed to employ two of the applications for the position of Paramedics. Lisa O'Leary and Yvonne See. Greg is currently working on getting their health insurance activated. Due to other applicants being reluctant to work full-time for the HCEAA, until the suit involving the commissioners is resolved, we will seek more Part-Time employees. Yvonne has been named as "Assistant Director" and is in charge of scheduling. There was an issue that arose with Mrs. O'Leary using the chase unit 181 because the vehicle is still under the lease with Wardensville and their insurance. To resolve this issue Craig Strawderman is allowing Mrs. O'Leary to utilize MBVFC's chase unit 483. For a permanent solution to this until the lease with Wardensville can be cancelled, Lisa has become a volunteer of Wardensville Rescue Squad and now can legally driver their vehicles and have access to their medications if needed. At the present time, due to not having adequate personnel to staff 24/7, the medics are being scheduled as needed to fill in for the lapse in volunteer coverage. The medics are working 40hrs a week. If there is still coverage needed after their 40hrs is met, the medics may volunteer for their perspective agencies to fill this time if they so choose, but they are not required to.
- Alex Santana, asked if Fraley's needed the County medic how would they go about requesting them. Greg Greenwalt stated that all that would be handled through the 911 Center.
- There was some discussion about advertising for part-time positions.
- Alex Santana states that he believes that by January, there needs to be a set schedule with the HCEAA employees, instead of the current scheduling to fill the gaps in the volunteer coverage.
- Andrew Funk asked about the issues and steps required to get the HCEAA employees onto the volunteer company's rosters.
- Alex Santana and Dave Pratt both suggested and discussed that until the HCEAA obtains its DEA License that it could obtain all of the non-narcotic medications on the chase units, thus eliminating the need for the HCEAA medics to be on the volunteer agency's rosters in order to have access to their medications.
- There was discussion on the difficulty to get ahold of Dr. Jerry Hahn and the possibility of getting a new medical director that would be more accessible.
- Alex Santana motioned that the HCEAA seek out Dr. Carmen Rexrode as a medical director for the HCEAA to replace Dr. Jerry Hahn, second by Ron Crites. (Passed)
- The two HCEAA medics will be tasked with taking the necessary equipment off of 176 and place on 181 in order to be able to license it as an ALS vehicle.