

**MEETING NOTICE**

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY**

**MEETING NOTICE**

**WEDNESDAY, SEPTEMBER 14, 2022**

**AT THE 9-1-1 CENTER, 157 FREEDOM WAY**

**MOOREFIELD, WV**

**MEETING TIME WILL BE 6:30 P.M.**

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON WEDNESDAY, SEPTEMBER 14, AT 6:30 P.M. AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV. THE MEETING WILL BE FOR DISCUSSING AGENDA ITEMS. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.



**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE SEPTEMBER 14, 2022  
STARTING AT 6:30 P.M.  
MEETING AT THE 9-1-1 CENTER  
157 FREEDOM WAY  
MOOREFIELD, WV**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING
- ROOF REPAIRS

**NEW BUSINESS:**

- COUNTY COMMISSION MEETING
  - APPROVAL TO PAY INVOICES
  - COMMENTS—BOARD MEMBERS AND EMPLOYEES
  - PUBLIC COMMENTS
  - PERSONNEL
- 
- NEXT MEETING DATE, OCTOBER 12, 2022, LOCATION TO BE AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV.

**Hardy County Emergency Ambulance Authority  
Board of Directors Meeting  
September 14, 2022**

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Treasurer Doug Coffman, Secretary Jean Flanagan, Commissioner David "Jay" Fansler, Ronnie Crites, Fran Welton

The meeting was called to order by President Paul Lewis at 6:39 p.m. The Pledge of Allegiance and a prayer followed.

**Minutes of previous meeting**

Paul noted that David "Jay" Fansler was present at the Aug. 10 meeting, but was omitted from the minutes.

Tim made and Jay seconded a motion to approved the minutes of the Aug. 10 meeting as corrected. The motion was approved.

**Treasurer's Report**

Paul read the financial report submitted by Executive Director Derek Alt. As of Sept. 1, 2022:

Total Expenses for August	\$ 95,182.40
Total Revenue for August	\$103,951.10
Income from Fee	\$65,000.00
Income from Services	\$34,676.10
Other Income	\$ 4,275.00

Current Checking Account \$ 7,418.16  
Current Savings Account \$ 81,356.69  
Special Revenue Account No report

Paul noted the FY2023 Ambulance Fee bills were mailed in August.

Paul also noted the \$95,182.40 expenses included a \$46,529.00 payment for Ambulance 373.

**Building**

Derek reported the roof leak has worsened. Jay said he has asked a second person to look at the damage and provide an estimate.

**Equipment**

There has been no update on the Tempus monitor. We have received the batteries for it, but still no ship date on the device.

**Vehicles**

383 - In service, nothing to report  
371/372/373 - In service, nothing to report. 372 will need tires soon.  
376 - In service, nothing to report  
Serv3/Argo - In service, nothing to report.

**Training**

Employees completed Argo training through RC Horn Motorsports

CPR Class is scheduled for 9/16.

MCI (Mass Casualty Incident) refresher course is scheduled for 9/27.

Assistant Director Nathan Kesner requested one or two employees attend the EMS World Training Expo in Orlando, Fla. Oct. 10 - 14. We can partner with Hampshire County, so the registration is only \$299 instead of \$599 for the three-day training. Hampshire County will also provide transportation and lodging.

Fran made and Ronnie seconded a motion to approve a paramedic attend the training. The motion was approved.

### **Calls for service**

Paul reported the following calls for service in August:

West Hardy - 106

HCEAA - 75

Wardensville - 28 (of those HCEAA responded to 20)

HCEAA had 48 transports and 13 signed refusals.

### **Invoices**

Jean made and Doug seconded a motion to pay all invoices. The motion was approved.

### **Comments from the board**

Paul noted the county is switching accounting systems to conform with state auditors. The change will make the county's audit process quicker and less expensive. Paul said he understands the system will work with Quickbooks, which HCEAA uses.

Doug said an Ambulance Fee invoice was sent to a deceased person in his family. Paul suggested he call or send a letter to the Tax Office.

Doug also said a dissolved business received an invoice. Paul suggested the same action - call or write a letter to the Tax Office.

Doug made and Ronnie seconded a motion to adjourn. The motion was approved.

The meeting was adjourned at 7:27 p.m.

The next meeting of the HCEAA will be held on Wednesday, Oct. 12, 2022 beginning at 6:30 p.m. at the Baker Building, 17940 SR 55 in Baker.

Respectfully submitted,  
Jean Flanagan, Secretary

DATE Sept. 14, 2022

SIGN-IN SHEET

Name	Representing	E-Mail
Don Lopez	Hardy to Eng Sec	
Don Farnsworth	Commissioner	
Paul R Lewis	Hardy Co OEN/911	
Jean F Danganan	HCEAA	
Fran Walton	"	
Don Caff	HCEAA	
Tim Thorne	HCEAA	