

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE AUGUST 12, 2015

STARTING 6:00 PM

HELD AT THE HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV

AGENDA:

1. CALL TO ORDER/ROLL CALL
2. APPROVE JULY 8, 2015 MINUTES
3. TREASURER'S REPORT
4. COMMITTEE REPORTS
5. SPECIAL REPORT(S)

OLD BUSINESS:

- A. BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- B. FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER, UPDATE
- C. HOURS OF OPERATION REPORT
- D. PART & FULL TIME EMPLOYMENT
- E. DRUG/EQUIPMENT INVENTORY REPORT
- F. WORKERS COMPENSATION AUDIT
- G. TRAINING
- H. SECOND ALERTS/CALLS/TONES

7. NEW BUSINESS:

- A. COUNTY COMMISSION/COURT REPORT
- B. APPROVAL TO PAY INVOICES
- C. USE OF NEW VEHICLES
- D. EMERGENCY PHONES/LOCATIONS/COST
- E. LISA O'LEARY, DEREK ALT, BRADLEY GRAY, COMMENTS/QUESTIONS
- F. SHORT PUBLIC COMMENTS
- G. NEXT MEETING DATE, SEPTEMBER 9, 2015, LOCATION TO BE DECIDED

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV 26836** ON THE 12TH DAY OF AUGUST, 2015 STARTING AT 6:00 PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVALABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250 OR FACSIMILE NUMBER 304-530-0251.

Hardy County OEM/E911

From: Greg Greenwalt <ggreenwalt@hardynet.com>
Sent: Wednesday, September 02, 2015 4:20 PM
To: 'TIM RAMSEY'; 'DAVID PRATT'; 'GEORGE CRUMP'; 'GREGORY GREENWALT'; 'HARRY SHOCKEY'; 'JR KEPLINGER'; 'MARY FISHEL'; 'PAUL LEWIS'
Subject: August 12 minutes

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
P. O. BOX 671
MOOREFIELD, WV 26836

The Hardy County Emergency Ambulance Authority met on August 12, 2015 at the 911 center in Moorefield, West Virginia for their scheduled meeting.

Members Present:

George Crump	J. R. Keplinger, Jr.
Mary Fishel	Tim Ramsey

Greg Greenwalt

Also present: Lisa O'Leary, medic and six persons from general public

President Greenwalt called the meeting to order at 6:08 p.m.

The meeting was opened by the pledge of allegiance and prayer.

Approval of the July 8, 2015 Minutes—Jr. R. Keplinger moved that the minutes be approved Tim Ramsey seconded the motion. (passed unanimously)

Treasurer's Report—Tim Ramsey reported as of this date the balance in the checking account was \$6601.13. President Greenwalt noted that a request of \$10,000 on July 1 be drawn from the County Commission approved funds for the Authority.

President Greenwalt also noted that a \$30,000 emergency state grant was given to the county commission for EMS operations/salary.

Committee Reports—None

Special Reports—none

Old Business:

Building, Equipment/Vehicles, Supplies Updates—Overhead bay doors were checked and were working. A follow up will be done to see if problem persists

Holtzman sent a letter regarding application for a fixed price program for propane. After discussion, there was some doubt as to the enrollment process and whether it would benefit cost savings. A motion was made by J.R. Keplinger to investigate the fixed price and determine if it would be worth pursuing. George Crump seconded the motion (Motion passed unanimously)

Discussion was brought up concerning signage at the Baker station. J.R. Keplinger moved that an estimate be obtained to produce a sign. Mary Fishel seconded the motion (motion passed unanimously)

Equipment- New vehicles are waiting for mounting plates for radio, and required striping. Also there was a manufacturer error in installation of emergency lights in the front. Blue lights were installed in the front and need to be removed and replaced with red/white lights. They are to send proper lights for installment. At this point lights have not been received. There will probably be enough funds to put one unit into service in the

near future. The second one may be delayed due to lack of funds. New chase units were added to the insurance

Chase unit 32 has issues with keeping the battery charged. It was mentioned that it could be an alternator problem. Unit to be taken to garage to be fix the problem.

Received a recall notice for airbags in the Dodge Durango

Supplies- none needed

Fraley's, Wardensville, Mathias/Baker, 911 Center Updates—

Fraley reported no issues

Mathias/Baker —meeting calls with mainly 3 drivers and the medic staff.

A critical incident stress debriefing was done by Ellie Crump for a particularly bad call on Sunday, August 2 at station 41. It was well attended

Wardensville- one unit(172) had to be towed from Winchester Medical Center. Problem is possibly the injectors. No time frame of in service date. Unit 170 will be used in interim. An issue was brought up concerning second due crew for station 42 calls when there is no driver for co. 4. If there is a driver available at co. 1, they should be toned as second due if there is a medic on duty. This would keep co. 76 from responding from Moorefield. Issue will be discussed with Paul upon his return.

Paul Lewis was not present to give monthly statistics of calls for the three EMS agencies.

Letter from TFG consulting was received regarding the problems with the state EMS system and that a meeting was to be held in late August. President Greenwalt read the letter and suggested that someone attend the meeting in Charleston. No one was available to attend.

Hours of Operations—nothing to report

Part and Full Time Employment—Nothing to report.

Drug/Equipment Inventory Report—nothing to report

Workman's compensation audit information was completed and sent. There may be a substation increase since this is looking at the previous year.

Training—The ITLS class on July 18 and 19 held at the HCEAA bldg. was well attended-approx 20 people
EVOC class will be held at the HCEAA bldg. on Saturday and Sunday August 15-16. It is anticipated to have approx. 25 people.

HCEAA website has been updated. Phone number to HCEAA has been diverted to 911 center non-emergency line since there is no one there to answer phones at the courthouse now. Hardy Telecom needs to adjust since it is only ringing in the director/asst. directors office and not to 911 dispatch directly

Second Alert/calls/Tones- deferred since Paul was absent

New Business:

County Commission/Court Report—No court report.

Approval to Pay Invoices—There is nothing new and all the bills are re-occurring bills.

Policy regarding use of new vehicle-Committee needs to address issues and policies regarding use of new vehicles before putting them into service, i.e. how and where we will station and use them.

After some discussion, J.R. Keplinger made a motion to have the first new vehicle placed in service in Baker and the older unit that is presently there (unit 31) will be transferred to be staged at company 76 for use to respond to calls county wide. Tim Ramsey seconded motion (motion passed with one abstention).

Emergency phone- President Greenwalt discussed the possibility of installing a phone at each EMS and fire station that would connect directly to the 911 center. Many times individuals travelling thru the area (especially those passing thru) have stopped at a emergency facility and found no one there as none of the buildings are staffed 24 hours. It is a possibility that Hardy Telecom would provide this as a public

service. After discussion, J.R. Keplinger made a motion that this should be pursued further with JR and Greg contacting Hardy Telecom. Motion was seconded by Mary Fishel (motion passed unanimously).

Lisa O'Leary, Derek Alt, Bradley Gray Comments/Questions—Lisa reported that Bradley started a new job in Virginia and Derek is still trying to work out his schedule in Grant county. Due to this fact, the weekly medic schedule can only be done on a week by week basis. Lisa notified the board that she will be on vacation from November 9-18.

President Greenwalt spoke with the mother of the child in the accident in Mathias at her request. She wanted to thank and praise all who responded to the accident. She especially singled out Lisa for her compassion, professionalism and medical ability.

Short Public Comments—No comments.

Next Meeting Date—The next meeting will be 6 PM on September 9, 2015 at the HCEAA bldg. in Baker.

J.R. Keplinger made a motion to adjourn (seconded by George Crump) at 7:50 PM. Motion passed unanimously

Respectfully submitted,

George Crump (acting secretary- Paul Lewis absent)



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