

Ch to RRT Prds
4212

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE ^{April 9, 2014} MARCH 12, 2014

STARTING 7:00 PM

HELD AT THE RRT BUILDING, THE 911 CENTER, 141 EMERGENCY LANE
MOOREFIELD, WV. 26836

AGENDA:

1. CALL TO ORDER/ROLL CALL
2. READ/ APPROVE ~~2-12-2014~~ MINUTES ³⁻¹²⁻¹⁴
3. TREASURER'S REPORT
4. COMMITTEE REPORTS
5. SPECIAL REPORT
6. OLD BUSINESS
 - A. BUILDING/EQUIPMENT/VEHICLE UPDATE
 - B. FRALEY'S/WARDENSVILLE/MATHIAS/BAKER UPDATE
 - C. ~~PERSONAL/HEALTH INSURANCE UPDATE~~
 - D. ~~EMS AGENCY LICENSE~~
 - E. FEE ORDINANCE REPORT
 - F. CIVIL CASE REPORT
 - G. CARDIAC MONITOR GRANT APPLICATION
 - H. SELL OF IV PUMPS, ETC.
 - I. ~~SERVICE AGREEMENTS: MEDICAL WASTE, MONITORS~~
 - J. PER CALL PAYMENTS
7. NEW BUSINESS ⁴⁻¹⁻¹⁴
 - A. ~~03-04-2014~~ COUNTY COMMISSION MEETING REPORT
 - B. ~~BUDGET~~
 - C. APPROVAL TO PAY INVOICES
 - D. ~~YVONNE SEE VACATION~~
 - E. ~~EMPLOYMENT/IOB POSTING~~
 - E. ~~PULMONARY ASSOCIATES ACCOUNT~~
 - F. HCEAA FUEL CARDS
 - G. ~~COMPENSATION OF MEMBERS~~
 - H. SHORT PUBLIC COMMENTS
 - I. NEXT MEETING DATE, ~~APRIL 9, 2014~~ ^{May 14, 2014}

Chairman
in Bld
Health Ins of

Perf Cards

Deliver
Proposals to Com.

Stark
Unit
made
members

Wardensville sign during Per Fuel cost

Generator replacement sold old one by County -?

~~Board members appointment~~
~~add in Prop for purchase / sell~~
Tables & chairs

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE RRT (HAZMAT BUILDING) AT 141 EMERGENCY LANE IN MOOREFIELD WV ON THE 9TH DAY OF APRIL 2014 STARTING AT 7:00 PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY AMBULANCE AUTHORITY IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVAlABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250 OR FACSIMILE NUMBER 304-530-0251.

MEETING MINUTES OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

The meeting of the Ambulance Authority was held in the RRT (Hazmat Building) on Emergency Lane in Moorefield on April 9, 2014.

Present:

Greg Greenwalt
Harry Shockey
Mary Fishel
Andrew Funk
Tim Ramsey

Julian Hott
Paul Lewis
Ron Crites
Dave Pratt
Craig Strawderman

Absent:

J. R. Keplinger
Dr. Jerry Hahn

Alex Santana
Ted Garrett

Call to Order/Welcome/Approval of Minutes:

Greg Greenwalt called the meeting to order at 7:05 p.m. It was determined that a quorum of members were present to open the meeting.

The minutes of the March 12, 2014 meeting were approved. Motion by Ron Crites to approve second by Crag Strawderman. (Passed)

Treasurer's Report:

Treasurer Tim Ramsey noted that the checking account had a balance of \$56,119.08 after bills were paid last month. Greg Greenwalt noted that the county had collected approximately \$318,398 to date from the Special Emergency Fee. Motion to accept report by Craig Strawderman second by Dave Pratt. (Passed)

Committee Reports:

None

Special Reports:

None

Old Business:

- **Building/Equipment/Vehicle Update**—Mary Fishel said that she still had the Life Pack 12 and just got their Monitor back. She stated that we needed paper for them. When Yvonne got the ambulance, she couldn't find any paper for the Monitor. Greg Greenwalt said that there would be tables delivered to the Baker Building on the 15th. There will be twelve tables and chairs to go with them. The appliances are functional now. The generator from Helmick Rock has been delivered to Baker and they are working up a price to have it installed. Paul received an estimate of \$1,750 to get the generator connected and ready to go. Greg said that he discussed the old generator with Greg Ely and it said that the county would probably have it auctioned off. There was a motion by Ron Crites to have the generator installed at the cost of \$1,750 second by Andrew Funk. (Passed)
- **Fraley's/Wardensville/Mathias/Baker Updates**—Mary Fishel said that there were handling calls and had to take some calls for Mathias over the weekend. Craig Strawderman said that they had problems with several multiple calls over the weekend. He said that they were putting a third ambulance in service (473). The electronic version for Medicare has been approved and they are starting to bill but have not received any payment to date. Still having a problem with medics. Dave Pratt reported that Fraley's have busy also with multiple calls.
- **Fee Ordinance**—Greg Greenwalt said that he was on the next county commission meeting to discuss the fee ordinance and see about a revision to it. One thing was the late fees. They have already modified the late fees and moved them to the end of December 2013 and nothing else has been changed. A Judge has been set for the hearing but no date has been set for the hearing. Ron Crites made a motion to recommend to the County Commission that that they change the late fee date until July 1, 2014 second by Tim Ramsey. (Passed)
- **Civil Case**—The County is waiting on a decision of the Judges and a special Judge has been set for the fee structure case and the purchase of the building, but no date for the hearing has been set.
- **Cardiac Monitor Grant Application**—we have not had a response as of this date. We have received a verbal that the county was going to receive the funds. Bids for the monitors are to be received by April 27th from 1 to 2 p.m.
- **Employment /Job Posting**—The postings have not been advertised yet. We still need a Medical Director for the paperwork for the DEA. Members discussed part-time medics.

- **Per Call Payments**—As per the 9-1-1 Center, Fraley's had 80 calls, Wardensville had 15 calls and Mathias had 46 calls. The total amount for this past month is \$2,820. It was discussed about continuing to pay the squads. Julian Hott moved to continue per call payment until the next meeting of May 14, 2014 seconded by Andrew Funk. (Passed) Members felt that at the current time, we could not increase these fees at this time.

New Business:

- **04-01-14 County Commission Meeting Report**—Greg Greenwalt said that he had presented the commissioners with the Ambulance Authority's proposed budget for the Ambulance Authority for 2014-15 with a request for changes to the fee ordinance.
- **Board Member Replacement**—Was discussed with the County Commission and they want the Ambulance Authority to make a recommendation. Greg recommended replace Grady Bradfield with George Crump. Tim Ramsey moved to recommend George Crump to the County Commission to fill the vacancy for Grady Bradfield for a three year term second by Craig Strawderman. (Passed)
- **Pay Bills**—Tim Ramsey said that he had paid the first year maintenance contract for the monitors for \$2,529.96, PEIA \$818.00, Holtzman \$1051.88, Pulmonary Assoc. \$110.00, Hardy Telephone \$96.78, Hardy Co. Public Works \$58.97, Potomac Edison \$241.45, Master Card \$603.63, Mathias Baker Fire Co (replacement check) \$1260.00, PEIA (health insurance premium) \$1512.00, Payroll \$1978.78, and Payroll taxes \$1610.50. Moved by Craig Strawderman to pay the bills second by Andrew Funk. (Passed)
- **Out of Service Area Mileage Costs**—It was discussed that Wardensville Ambulance had covered some calls for the Mathias area and had to go to Rockingham Memorial Hospital over the weekend and Mary felt that some reimbursement should be made to them for their gas. It was noted that we had paid Fraley's for going out of the area and they were paid for gas only. It was brought up that if everyone had MOU's between each other that this would be covered there. It was noted that not all of them have MOU's at this time. Paul Lewis moved to pay Wardensville for the call to Harrisonburg (RMH) for fuel only and for the upcoming week if need with the shortage of medics second by Ron Crites. (Passed)
- **Levy, EMS**—It was mentioned before that we needed to inform the general public about the upcoming vote on the levy. We need to consider an informational advertisement in the paper. Craig Strawderman moved to pay for the ad second by Julian Hott. (Passed)

It was suggested that we do an ad in the Weekender Paper for two weeks and have Jean do an editorial in the Moorefield Paper.

- **Farm Safety Day, May 27, 2014**—Greg Greenwalt said that they were going to have another Farm Safety Day at the state farm in Wardensville again this year for area high school students. They are planning for up to 400 people and would like the HCEAA involved in the program with an ambulance on the scene on standby. Members discussed and said that it would be good if all the county ambulances would take part and have an ambulance there at some point during the day. It was also suggested that one of the chase vehicles be there. Crag Strawderman moved to have the HCEAA participate in the Farm Safety Day seconded by Dave Pratt. (Passed)
- **Medic Identification**—It was discussed that the medics in the county should have a numbering system that identifies all the medics. It was mentioned to talk to the county medics to look at a design. It was discussed that each ambulance squad bring a list of their medics to the next meeting to set up numbers for them after it is discussed with the companies.
- **Pendleton County Request**—They would like to have members of the Ambulance Authority to come to meet with them to discuss how Hardy County set up their Authority and what all is required. Greg Greenwalt told them that he would come up when they set the meeting to discuss our system and issues.
- **Short Public Comments**—There were no comments from those in attendance.
- **Next Meeting**—The next regular meeting will be on May 14, 2014.
- **Meeting was adjourned at 9:30 p.m.**

President Greg Greenwalt _____

Acting Secretary Paul Lewis _____