

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

BUDGET HEARING AND MEETING

WEDNESDAY, APRIL 13, 2022 MEETING NOTICE

17940 STATE ROAD 55

BAKER, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON WEDNESDAY, APRIL 13. AT 6:30 P.M. AT THE HCEAA BUILDING. THE MEETING WILL BE FOR REVIEWING AND APPROVING THE 2022-23 BUDGET. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE APRIL 13, 2022
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING
17940 STATE ROAD 55
BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - UPDATE AND APPROVAL TO PURCHASE A TRAILER FOR THE ARGO
 - PURCHASE OF NEW EQUIPMENT
 - APPROVED BOARD MEMBERS: FRAN WELTON, TIM THORNE AND JEAN FLANAGAN, NEW. THREE YEAR TERM
 - ELECTION OF A TREASURER
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- NEXT MEETING DATE, MAY 11, 2022, LOCATION TO BE AT 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV

Hardy County Emergency Ambulance Authority Minutes for April 13th, 2022

Present: Paul Lewis: President, Tim Thorne: Vice President, Doug Coffman: Secretary, Fran Welton, Jean Flanagan, Derek Alt: HCEAA Executive Director

Absent: Ron Crites, David Fansler: County Commission representative,

Guest Present: Nathan Kesner: HCEAA Asst. Executive Director, Mary Jo Johnson with WHEMS, 2 representatives from WVRS Co. 1, Carmen Rexrode: Medical Director, Tina Todd

President Paul Lewis called meeting to order at 6:33pm, followed by Pledge of Allegiance and Prayer.

March Minutes:

Motion made to approve March minutes with one correction by Tim Thorne, 2nd by Fran Welton, motion carries

Treasurer Report:

Derek reports as of April 1st, total expenses for the month of March \$129,398.89. The total revenue for the month of March was \$133,212.37. Currently the checking account has \$1,535.44, and the savings account has \$59,585.20.

Equipment purchases from 2017 are all paid off.

Old Business:

Building Grounds, Equipment/Vehicle

Building:

Working with Wendy and the Commission on possible USDA grants for updating building over the next few years. Items being looked at for updating: roof, repairs to building exterior, and the bay floor.

Equipment:

Cot for 373 was delivered at the beginning of March.

Monitor is on backorder.

Derek has received the invoice for the cot, discusses options of how to pay for the equipment – finance/purchase.

Will be paying \$4000 for service plan.

Option for financing at 3.25% for 3 years with Grant County Bank.

Motion to finance total amount for cot and monitor made by Fran, second by Jean. Motion carries

Vehicles:

- 381 - in service, nothing to report
- 383 - new tires, currently being utilized by WHEMS
- 371 - Previously programming issue causing unit to go into limp mode, updated and unit in service.
- 372 - Starter replaced, nothing to report
- 373 - In Service, nothing to report
- 376 - In service, testing on short runs
- Argo – running and in service

Drug/Equipment: Nothing to report

Ambulance Calls:

Alerts for February: HCEAA 78 Wardensville 30 WHEMS 114

Paul reports the 911 center is fully staffed, in the process of hiring now.
Working on a tower to go up on 259 in the Lost City area, currently looking for funding.

Training:

- Company 1 has EMT training class
- ACLS refresher
- Eastern working on a Paramedic class

Stop the Bleed kits available for WHEMS and Co.1, Nathan looking into training for the schools.

Budget Review

- Derek to look into adding Wardensville to Workman's Comp.
- Motion to table Wardensville increase request until next month (May) made by Fran, Doug seconds, motion carries

New Business:

Commission Meeting:

- Renew board members 3 year term, Fran Welton and Tim Thorne.
- Appointed Jean Flanagan as new board member, replacing Tim Ramsey.

Purchase of new equipment

Nothing to report

Update and approval to purchase trailer for the ARGO

Fran has worked every contact she has and the financial situation has really changed a lot since the fall.

Depending on the trailer purchased, cost will be \$2000 - \$3500. They have decided to purchase an open trailer for convenience.

Fran makes a motion to go ahead and purchase the trailer, Tim seconds.

Motion carries

Paul waiting on transfer of truck paperwork

Election of Treasurer:

Paul suggest Doug move to treasurer position, Tim Thorne remain Vice President and Jean Flanagan become Secretary.

Tim makes motion to move Doug to treasurer position, Fran seconds. Motion carries

Doug makes motion to make Jean secretary, Fran seconds. Motion carries

Approval to pay invoices:

Refunds are due to Premier cleaning out their books

Motion made for approval to pay invoices by Doug, 2nd by Jean. Motion carries

Board Member and Employee Comments:

Derek states HCEAA has new email including the board. BOD@HCEAA.com, separate email for operations.

Derek request old email address HCEAA@hardynet be transferred to Peggy for payments.

Fran ask WHEMS and Company 1 review the information on [Hardy County Website](#) and have information updated.

Public Comments: No comments

Motion made to adjourn by Fran, second by Tim, Motion carries

Next meeting: May 11th, 2022, 6:30pm at the 911 Building in Moorefield, WV

Meeting Minutes prepared by Tina Todd.