

**SPECIAL MEETING**

OF THE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE APRIL 29, 2015

STARTING 6:00 PM

HELD AT THE HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV

AGENDA:

1. CALL TO ORDER/ROLL CALL
2. APPROVE 4-15-15 MINUTES
3. TREASURER'S REPORT
4. COMMITTEE REPORTS
5. SPECIAL REPORT(S)

OLD BUSINESS:

- A. BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- B. FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER, UPDATE
- C. HOURS OF OPERATION REPORT
- D. PART & FULL TIME EMPLOYMENT
- E. GRANT APPLICATION REPORT
- F.
- G.
- H.
- I.

7. NEW BUSINESS:

- A. COUNTY COMMISSION REPORT
- B.
- C. APPOINTMENT/ELECTION OF NEW OFFICERS
- D.
- E.
- F.
- G.
- H. NEXT MEETING DATE, MAY 13, 2015, LOCATION TO BE DECIDED

## SPECIAL MEETING

### HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

#### MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV ON THE 29TH DAY OF APRIL, 2015 STARTING AT 6:00 PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVALABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250 OR FACSIMILE NUMBER 304-530-0251.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

P. O. BOX 671

MOOREFIELD, WV 26836

The Hardy County Emergency Ambulance Authority met in special session on April 29, 2015 at the Hardy County 9-1-1 Center in Moorefield, WV.

Members Present:

Ron Crites

Mary Fishel

George Crump

Dave Pratt

Paul Lewis

Greg Greenwalt

J. R. Keplinger, Jr.

Tim Ramsey

It was noted that Greg Greenwalt be allowed to chair the meeting.

Green Greenwalt opened the meeting at 6:04 p.m. and noted that there was a quorum present for the meeting.

**Approval of April 8, 2015 Minutes**—Dave Pratt moved to accept the minutes of the board from the April 8, 2015 meeting. Seconded by George Crump. (passed)

**Election of Officers**—Greg Greenwalt noted that the County Commission at their last meeting reappointed Greg Greenwalt and Paul Lewis back on the Authority's board. Greg opened the floor for nomination for the office of President, Vice President and Secretary. He noted that Tim Ramsey was the current treasurer. J. R. Keplinger moved that Greg Greenwalt be nominated for President. Motion was seconded by Ron Crites. (passed). Ron Crites moved that Paul Lewis be nominated to serve as Vice President and Secretary of the Authority. Motion was seconded by George Crump. (passed).

Greg Greenwalt noted that the bank account needs new signature cards and suggested that four people be added to the card and that two signatures be required on all checks. He said that Tim Ramsey was already on the card as well as himself; however a new card will need to be completed at the bank. Dave Pratt moved that the following people be on the card: Greg Greenwalt, Tim Ramsey, Paul Lewis and Ron Crites. Motion was seconded by George Crump. (passed). J. R. Keplinger, Jr. moved that a Resolution be approved for the bank for the signature cards. Motion was seconded by Dave Pratt. (passed).

**Treasurer's Report**—Tim Ramsey reported that the checking account balance was \$9,078.23 which includes the \$8,000 transfer from the County Commission. Members approved to pay the maintenance bill for the monitors. It was noted that the company had charged sales taxes

on the bill. Dave Pratt said that he would talk to them about the taxes. Payroll has been paid through the end of April. Other bills are: Fuel \$249.42, Pulmonary Associates \$110.00, Holtzman Oil \$162.98 and Unemployment Taxes \$987.02. The Authority will be on the County's next agenda to ask for funding for the Authority to take it through June which will end this fiscal year. We will also present our recommendations for the vehicles.

**Committee Report**—The vehicle committee will meet after this meeting to discuss the new vehicles.

**Special Reports**—None

**Old Business:**

**Building, Equipment/Vehicles, Supplies Update**—Nothing to report

**Fraley's, Wardensville, Mathias/Baker, 911 Center, Updates**—It was suggested that we put on the agenda to discuss the \$20 per call. We may need to suspend it until the Authority can come up with funding.

**Hours of Operations**—It looks like they are within their hours. Still have three part-timers listed on rosters if we need them.

**Part & Full Time Employment**—Bradley Gray is now on board with his license and he needs to be added to the group insurance.

**Grant Application Report**—The grant was approved and we will be discussing the vehicles later in the committee.

**New Business:**

**County Commission Report**—They added the two members of Greg Greenwalt and Paul Lewis back on the Authority.

Greg Greenwalt noted that we needed to update the information for the state with the changes in membership. Members discussed the trainers and other position that were listed before on the application. J. R. Keplinger moved to put Dave Pratt as the trainer. Motion seconded by Ron Crites. (passed).

J. R. Keplinger moved to put Mary Fishel as the assistant trainer. Motion seconded by Ron Crites. (passed).

Greg Greenwalt noted that we need to get with Derek about the inventories.

**Vehicles, Building/Equipment**—Nothing to report.

The next meeting will be on May 13, 2015 at the Baker Building at 6 p.m.

George Crump made a motion to adjourn. Motion was seconded by Dave Pratt. (passed).

Paul R. Lewis  
Secretary

Board Members Attendance  
4/29/15

Rec Books

~~A. K. K.~~

~~M. H.~~

~~Aug. Aug.~~

~~Paul R. Lewis~~

Paul R. Lewis