

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE NOVEMBER 13, 2019  
STARTING AT 6:30 P.M.  
MEETING AT THE HARDY COUNTY 9-1-1 CENTER  
157 FREEDOM WAY, MOOREFIELD, WV 26836**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES FROM JULY MEETING
- TREASURER'S REPORT
- COMMITTEE REPORT-ADVISORY COMMITTEE REPORT

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- REPAIRS TO VEHICLES
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- RECEIVABLES MANAGEMENT PROGRAM UPDATE
- CONTRACT FOR THE USE OF THE BUILDING BY EA HAWSE
- CONTRACTS FOR FRALEY'S AMBULANCE SERVICE AND WARDENSVILLE RESCUE
- READDRESS THE TAKE HOME FOR THE HOLIDAYS PROGRAM

**NEW BUSINESS:**

- COUNTY COMMISSION MEETING
  - SALE OF PARTS FROM UNIT 379
  - REPORT ON AC FOR EQUIPMENT AND SUPPLY ROOM
  - APPROVAL TO PAY INVOICES
  - COMMENTS—BOARD MEMBERS AND EMPLOYEES
  - PUBLIC COMMENTS
  - PERSONNEL
- 
- **NEXT MEETING DATE, DECEMBER 11, 2019, LOCATION TO BE AT THE BAKER BUILDING,  
STATE ROAD 55, BAKER, WV**

# **HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY**

## **NOVEMBER 13, 2019 MEETING NOTICE**

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **AT THE HARDY COUNTY 9-1-1 CENTER, MOOREFIELD, WV, AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

# Hardy County Emergency Ambulance Authority

November 13, 2019

Present: Paul Lewis: President, Doug Coffman: Secretary, Fran Welton, Harold Michael: Hardy Co. Commission Representative Derek Alt: HCEAA Executive Director, Tina Todd: HCEAA Accounts Receivable

Absent: Tim Ramsey: Treasurer, Tim Thorne: Vice President

Guest Present: Jean Flanagan with the Moorefield Examiner, Nathan Kesner: HCEAA employee, George Crump: Co. 1 (WDVL), Carmen Rexrode: Medical Director and 3 Hardy County Citizens

President Paul Lewis called meeting to order at 6:30 pm followed by the Pledge of Allegiance and prayer by Harold Michael.

Correction to October minutes: Nathan Moore to Nathan Kesner

Motion to approve October minutes by Doug Coffman, Fran seconds. Motion carries

## **Treasurer Report:**

Derek reports as of November 1<sup>st</sup>, 2019: Checking account: \$1,758.56, Savings Account: \$194,995.04.

Total expenses for the month of October \$69,335.20.

## **Committee Reports:**

### **Advisory Committee:**

George Crump – Nothing to report. Next meeting planned for January.

## **Building, Equipment/Vehicle, supplies update**

**Building:** Derek reports the HVAC has been installed and working. The system has a thermostat all its own.

E. A. Hawse has completed reviewing the lease. Rent payments to begin approximately May 2023. Payment of the renovations to begin January 2020.

Small leak in the roof and will have Melvin to look at and see if he can repair.

Eventually will have to upgrade the motor on the bay garage doors. Overhead currently services the garage doors and may not due that in the future due to not having the safety sensors at the bottom. Current doors are approximately 20 years old. They are working great, but you have to upgrade the motors to put the sensors in.

**Drug Inventory/Equipment:** Nothing to report

**Vehicles:** #380, #383, #371 and #372 nothing to report. #376 is back in service and running well. Most of it was warranty work and done with Highway Motors.

#379 Advertisement for bids have been listed in the newspaper for the motor and transmission. The chassis will go out as soon as motor and transmissions are removed.

**Ambulance Calls:**

Calls for October: HCEAA 46 Wardsville 18 Fraley's 102

**Training:**

Derek reports they are working with Fran to get CPR/First Aid classes set up on a monthly basis.

PEP class scheduled for this Sunday.

George reports they held a First aid and CPR class for the fire department. Also, finished EMT Class last week.

**Receivables Program:**

Meeting with commission on November 22, regarding collection of the fee. Derek Reports he will be moving forward with the lawsuits. Looking at approximately 40 – 60 accounts a month. Beginning with the accounts that are delinquent for the 3 or more years. A certified letter will be sent first. The Ambulance Authority will file on behalf of the commission. Do not need a prose' and Derek will be handling.

Moving forward, mailing of annual invoices and late notifications will be handled differently and be done in house. Derek to work on breaking down delinquency per year.

**Discussion:**

"Home for the Holidays" program, Derek reports the per call breakdown. The figures are comprised of the trip over and the trip back. From Nursing Home to Moorefield and back. They will receive holiday pay. He estimates the cost to be approximately \$195.74 per round trip. Anticipates only 1 or 2 patients, it is not open to everyone.

George ask the question, if say a volunteer would like to volunteer their time, could that be done? Would there be an issue if a volunteer or paid personnel wanted to do this and donate their income back to the program? Derek states that an individual could do what they so chose to do with their money, but that he would take everything into consideration before making that decision.

John Buckley urges that we do not go forward and instead raise the money for the 1 or 2 patients.

Doug states he received not one negative response from 20-25 people. That he sees it as a community service. He doesn't believe that there is an overall concern.

No motion made to reverse previous decision.

**County Commission:** Meeting November 22<sup>nd</sup> at 10am, regarding fees and collection of fees.

**Approval to pay invoices:**

Fran makes motion for approval to pay invoices, Doug seconds, motion carries.

**Board Comments: None**

**Personnel Comments: None**

**Public Comments:**

John Buckley from the public – For the record he wants to say that he doesn't think that the members of the Ambulance Authority board are as representative of the accounting about preserving and securing and watch dogging taxpayer dollars and fees.

Paul states that the money coming in from the building is deposited into an interest-bearing account and that money can be used towards that.

John Buckley states that it seems to him that the representation by the executive directors that this might cost them \$400, instead of going through with this. The effort should have been tried first to see if that \$400 could have been raised.

Fran suggest that John chairs a committee to raise the funds.

Motion to enter Consecutive Executive Session(s) by Doug and Harold seconds, Motion carries.

Motion to leave Executive Session by Fran and second by Harold.

Motion to adjourn meeting by Harold and second by Doug.

Next meeting, December 11th at 6:30pm, at the Baker building.

Meeting Minutes prepared by Tina Todd, HCEAA Accounts Receivable.

## HCEAA BOARD MEETING SIGN IN SHEET

DATE: November 13, 2019

NAME (PLEASE PRINT)	REPRESENTING
George Crump	Wardensville Co. 1 ✓
Dana Cotton	HCEAA ✓
John Buckley	SELF
Tina Todd	HCEAA ✓
Carmen Rexrode	Medical Director ✓
Jean Flanagan	Moochfield Examiner ✓
Harold Michener	Commission ✓
[Signature]	HCEAA ✓
Nathan Kesner	HCEAA ✓
Patti Shoemaker	Citizen of Hardy Co ✓
JAN Stickle	Citizen of Hardy Co ✓
Paul Lewis	HCEAA President ✓
Ivan Walton	HCEAA ✓