

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE NOVEMBER 10, 2021
STARTING AT 6:30 P.M.
MEETING AT THE HARDY COUNTY 9-1-1 CENTER
157 FREEDOM WAY
MOOREFIELD, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- FRALEY'S, WARDENSVILLE, HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- CONTRACT FOR WEST HARDY EMERGENCY MEDICAL SERVICES

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - FINANCING OF NEW AMBULANCE
 - UPDATE ON PURCHASE OF AN OPEN TRAILER FOR THE ARGO
 - PURCHASE OF NEW EQUIPMENT
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, DECEMBER 8, 2021, LOCATION TO BE AT THE HCEAA BUILDING, 17940 STATE ROAD 55, BAKER, WV**

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

NOVEMBER 10, 2021 MEETING NOTICE

AT THE HARDY COUNTY 9-1-1 CENTER

157 FREEDOM WAY, MOOREFIELD, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, NOVEMBER 10, 2021 AT 6:30 P.M., AT THE HARDY COUNTY 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV.** THE MEETING WILL BE TO DISCUSS THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority Minutes for November 10th, 2021

Present: Paul Lewis: President, Tim Thorne: Vice President, Fran Welton, Derek Alt: HCEAA Executive Director, Nathan Kesner: HCEAA Assistant Director

Absent: Tim Ramsey: Treasurer, Doug Coffman: Secretary, Ron Crites, Jay David Fansler: County Commission representative

Guest Present: Milda Mullins - Moorefield Examiner, David Pratt - WHEMS, Mary Jo Johnson - WHEMS, Dusty Wratchford - WHEMS, Tina Todd

President Paul Lewis called meeting to order at 6:38pm, followed by Pledge of Allegiance and Prayer.

Paul announces that we do not have a quorum; we will not be able to make any motions or do any voting.

October Minutes:

October minutes will have to be approved at next meeting.

Treasurer Report:

Derek reports as of November 1st, total expenses for the month of October were \$95,915.86. The total revenue for the month of October was \$85,659.44. Currently the checking account has \$22,758.57 and the savings account has \$138,242.75.

Statement of financial position has changed the auditors have been adding more categories.

Old Business:

Building Grounds, Equipment/Vehicle

Building: Derek wants to check into grant, Paul states there are none out there. Derek will have someone come in to check the roof before winter.

Equipment: Will be putting out bids this month, did not have time with the audit.

Vehicles:

Units 381/383 are in service, nothing to report.

Unit 371 is in service, nothing to report.

Unit 372 is in service, nothing to report.

Unit 373 was delivered last week and is currently in the bay. Radios have been ordered, once financing has been obtained, they will work to get the unit placed in service.

Unit 376 is in service as back up unit and nothing to report.

Drug/Equipment: Nothing to report

The HCEAA is wrapping up the FY19 audit and will begin FY20 in the next week or so. There will be some changes to the reports that Derek provides. The A/R balances and depreciation schedules will be on the financial statements at the request of the auditors.

Ambulance Calls:

Alerts for September: HCEAA 78 Wardensville 17 Fraley's 121

Training:

Paul reports he has a \$10,000 grant for Stop the Bleed kits.

Contract for West Hardy Emergency Medical Services

Derek reports a copy of the contract has been submitted to West Hardy EMS for review, it is currently incomplete. The final contract is waiting for the final decision on a start date and a decision from the commission on a few items.

Dave Pratt states the contract is good and everything else is in place at this time. Contract should be finalized for December meeting.

New Business:

Commission Meeting: Nothing to report

Finance of New Ambulance:

Derek has not submitted bids for the purchase of equipment for the new ambulance yet due to dealing with the audit. They will be stocking the new unit with the equipment from 376. Information has been sent to GCB, currently waiting for approval and interest rate. The final invoice has been received and no changes made from bid specs. The radios have been purchased but it will be a while before receiving.

Purchase of the trailer to haul the Argo. Contacted Weimers in Moorefield, they currently do not have any available and were unsure when or if they would get anymore in.

Nathan is continuing to look.

Approval to pay invoices:

Derek wants to check into getting the maximum to the fuel card increased.

No motions/approvals could be made at this meeting.

Board Member and Employee Comments: No comments

Public Comments: No comments

Meeting adjourned at 7pm.

Next meeting: December 8th, 2021; 6:30pm at the Baker Building.

Meeting Minutes prepared by Tina Todd.

