

Hardy County OEM/E911

From: Greg Greenwalt <ggreenwalt@hardynet.com>
Sent: Wednesday, July 02, 2014 6:33 PM
To: 'TIM RAMSEY'; 'ALEX SANTANA'; 'ANDREW FUNK'; 'CRAIG STRAWDERMAN'; 'DAVID PRATT'; 'GEORGE CRUMP'; 'GREGORY GREENWALT'; 'HARRY SHOCKEY'; 'JR KEPLINGER'; 'JULIAN HOTT'; 'MARY FISHEL'; 'PAUL LEWIS'; 'TEDDY GARRETT'
Cc: 'Jean A Flanagan'; GREGORY L. ELY
Subject: AGENDA

FOR YOUR RECORDS
GREG

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE JULY 9, 2014
STARTING 7:00 PM
HELD AT THE AMBULANCE BUILDING, 17940 STATE RD 55, BAKER WV.

AGENDA:

- ~~1.~~ CALL TO ORDER/ROLL CALL
- ~~2.~~ READ/ APPROVE 6-11-2014 MINUTES
- ~~3.~~ TREASURER'S REPORT
- ~~4.~~ COMMITTEE REPORTS
- ~~5.~~ SPECIAL REPORT
- ~~6.~~ OLD BUSINESS
 - ~~A.~~ BUILDING/EQUIPMENT/VEHICLE UPDATE
 - ~~B.~~ FRALEY'S, WARDENSVILLE, MATHIAS/BAKER UPDATE
 - ~~C.~~ FEE ORDINANCE REPORT
 - ~~D.~~ REVIEW JOB APPLICATIONS/HIRING
 - ~~E.~~ PART TIME EMPLOYMENT
 - ~~F.~~ CARDIAC MONITOR/TOOL KITS
 - ~~G.~~ TRAINING NEEDS
 - ~~H.~~ SUPPLY NEEDS, OFFICE/BUILDING
 - ~~I.~~ PER CALL PAYMENTS
 - ~~J.~~ MEDICAL DIRECTOR
7. NEW BUSINESS
 - ~~A.~~ 07-01-2014 COUNTY COMMISSION MEETING REPORT
 - ~~B.~~ RETIREMENT SYSTEM
 - ~~C.~~ APPROVAL TO PAY INVOICES
 - ~~D.~~ PAGER FOR MEDIC DEREK ALT
 - ~~E.~~ BOARD ELECTIONS
 - ~~F.~~ SHORT PUBLIC COMMENTS
 - G. EXECUTIVE SESSION, PERSONAL
 - H. NEXT MEETING DATE, AUGUST 13, 2014, LOCATION

Hardy County OEM/E911

From: yvonnese@frontiernet.net
Sent: Monday, July 07, 2014 10:16 AM
To: Greg Greenwalt; hcyclerk@court.state.wv.us; andrew funk; alex santana; craig strawderman; julian hott; fishel; dave pratt; paul lewis; lisa o'leary
Subject: Hardy County Medic Schedule

Good morning everyone. I requested too late to be put on agenda for this coming week's meeting. Just wanted to update everyone on status regarding new medic and schedules. First of all Derek is doing great and we are so glad to have him on board. Derek, Lisa, Jeff and I met on Friday evening to complete schedules for the month of July.

We have started the 24 on/48 off effective Sunday July 6th. With Jeff doing on call 24 hr per weekend. This gives the three full time medical 48 hrs per week and Jeff 24 covering the entire week. If there is a volunteer medic or emt available to take a call, all they have to do is cancel HCEAA medic. I will be forwarding our schedule to Dispatch hopefully today. They already have this week's. This gives each medic 40 hrs reg and 8 ot each week, which is keeping us under the 10 hrs ot per week you requested. We would like to make a suggestion. We get paid on the 15th and 30th of each month. With us having to fax time sheets three days in advance of those pay days covering days 1-15 and 16-30. Since we have to fax time sheets three days in advance anyway, let it be for the previous two weeks. For example, for pay on the 15th of this month, we will have to fax on the 10th. Let that pay cover for the previous two weeks ending on the twelfth. for pay on the 30th it would be for weeks 13-26. That way it would be for a two week pay period, with each full time medic having their 48 hr each week. We request this because depending on when the 15th and 30th falls each month one could have 5 24 hr days and one could only have 4. Getting our pay on the 15th and 30th but covering the previous two weeks, each ft medic 48 hrs per week. is what we request. It makes it easier for scheduling and would be consistent barring any time needed off for emergencies etc. We would like to start this for pay on the 15th, which means it would be for week ending the 12th. That way we could start on the 13th for every two weeks.

Also Derek needs a key fob and pager. I have been running to co. 3 station when he goes off and on duty to give him mine. It would be greatly appreciated for that to happen asap. We have been getting the station prepped for staff staying. Thanks to Mary for dishes, tv etc. We would like to purchase a microwave and a cheap set of pots and pans. Also need dish towels and cloths, bath towels and wash cloths. The washer and dryer here works fine. I have been washing bed sheets, etc. So that's it didn't mean to be lengthy. If we could be put on agenda for each mtg to give a monthly report that would be great. I plan to be at mtg Wednesday night to answer any questions regarding this if it comes up. Thank you all. If I missed emailing this to anyone, it was not intentional I copied addresses off of old e-mails.

Hardy County OEM/E911

From: Greg Greenwalt <ggreenwalt@hardynet.com>
Sent: Thursday, September 04, 2014 10:19 AM
To: 'TIM RAMSEY'; 'ALEX SANTANA'; 'ANDREW FUNK'; 'CRAIG STRAWDERMAN'; 'DAVID PRATT'; 'GEORGE CRUMP'; 'GREGORY GREENWALT'; 'HARRY SHOCKEY'; 'JR KEPLINGER'; 'JULIAN HOTT'; 'MARY FISHEL'; 'PAUL LEWIS'; 'TEDDY GARRETT'
Subject: FW: 07092014 minutes1

-----Original Message-----

From: Greg Greenwalt [mailto:ggreenwalt@hardynet.com]
Sent: Thursday, August 07, 2014 4:21 PM
To: 'TIM RAMSEY'; 'ALEX SANTANA'; 'ANDREW FUNK'; 'CRAIG STRAWDERMAN'; 'DAVID PRATT'; 'GEORGE CRUMP'; 'GREGORY GREENWALT'; 'HARRY SHOCKEY'; 'JR KEPLINGER'; 'JULIAN HOTT'; 'MARY FISHEL'; 'PAUL LEWIS'; 'TEDDY GARRETT'
Subject: 07092014 minutes1

The meeting of the Ambulance Authority was held at the Baker building in Baker on July 9th, 2014.

Present:

Greg Greenwalt	Julian Hott
Mary Fishel	J.R. Keplinger
Ted Garrett	David Pratt
Paul Lewis	Harry Shockey

*Need
8/14/14
Quorum*

Absent:

Dr. Jerry Hahn	Craig Strawderman
Tim Ramsey	George Crump
Alex Santana	Ron Crites
Andrew Funk	

Read/Approve 6-11-2014 Minutes--Greenwalt opened the meeting by reviewing the minutes. J.R Keplinger made a motion to approve, seconded by Dave Pratt (passed).

Treasures Report

Greg Greenwalt, in the absence of Treasurer Tim Ramsey, reported that the balance of the checking account was 86,688.24 through this date. Also noted that we have received a \$50,000 grant from the state for equipment. In the special ambulance fee account to date 532,851. Teddy Garrett made the motion to accept, seconded by Paul Lewis. (passed)

Old Business:

Building/Equipment/ Vehicle Reports—Greg Greenwalt noted there was a power outage this week in the Baker building. The building was still able to run power through the new generator. Greenwalt also noted there are still a few electrical issues with some of the wall outlets throughout the building. Mary Fishel reported that Wardensville still had 1 ambulance down; they found someone in Winchester that is willing to repair the unit. The HCEAA has 2 chase units in operation. There was no report from the Mathias/Baker crew. Fraley's stated that everything was ok.

Fee Ordinance Report—The deadline to pay the fee without late fees for this fiscal year has passed. Money is still being received, over \$500,000 has been collected. This past Hardy County Commission meeting on Tues July 1st, no changes were made that affected the HCEAA. Tenants are to be billed and left responsible for the fee, as long as landlords supply a list on the 1st of every month.

Part Time Employment—Discussion was made that extra help would be needed alongside that of the assistant Secretary of the Ambulance Authority. J.R. Keplinger made a motion to hire part time help as needed. Seconded by Teddy Garrett (passed).

Training Hours—Mary gave information about EVOG training courses. Classes are expected to be August 9th and 10th. Dave Pratt decided to leave it up to Mary and Andrew to determine the location of where the classes will be held. Dave Pratt made a motion to have a class, seconded by Julian Hott (passed). There will be a \$20.00 registration fee for applicants. Paul Lewis made a motion for the Board to pay the \$20.00 fee for in-county applicants. J.R Keplinger seconded the motion (passed).

Per Call Payments—By the end of June 2014, Fraley's had 151 calls. Lost River 53 calls. Mathias/Baker 91 calls. The HCEAA also assisted on the Rio side which has been about 5 times within the last month. The suggestion was made to continue per call payments. Julian Hott made the motion to continue per-call payments until January 1st 2015. Seconded by Teddy Garrett. (passed)

Medical Director—Suggestion was made to seek another Medical Director. J.R Keplinger made the motion to send a thank you letter to Dr. Hahn for his service with the Ambulance Authority, along with a letter of resignation. Seconded by Paul Lewis. (passed)

New Business:

County Commission Meeting report—Waiting to see what further action/changes if any will be taken in the upcoming Commission meeting on July 15th, 2014 regarding those who have not paid late fees as well as those who have not paid at all. Also, waiting on insight about the collection agency we will be utilizing.

Retirement System—PEIA Emergency System Retirement Program has a special program for just emergency services. The county employee would contribute 8 1/2%, HCEAA would contribute 10 ½ %. The HCEAA could offer a 401k in place of the PEIA retirement system if all current employees are agreeable. Paul Lewis made the motion to offer the 401k in place of the PEIA system, Seconded by Teddy Garrett. (passed)

Approval to Pay Invoice—Greg Greenwalt presented the following bills for payments: Hardy County PSD \$67.20. Pulmonary Associates \$50.00. HCC \$273.57. Hardy County Telecommunications \$142.57. PEIA trust Benefits \$352.00. PEIA Health Insurance \$694.00. Mathias garage (chase unit repair) \$106.00. RE Fisher Advertisements \$118.00. WV Corp. MasterCard, \$72.97. Group Self Ins. \$8,197.00. Motioned by Paul Lewis to pay bills, Seconded by Harry Shockey. (passed)

Pager for Medic— Following discussing Harry Shockey made a motion to buy two portable radios and a pager for use by the HCEAA. Seconded by David Pratt. (passed)

Collection Agency for unpaid fees- Paul Lewis made a motion to authorize the HCEAA to sign an agreement with a collection agency for the collection of the unpaid ambulance fees. Seconded by JR Keplinger. (passed)

Board Elections- Paul Lewis made a motion for all elected officials to remain as is until the next meeting. Seconded by JR Keplinger. (passed)

Executive Session- Teddy Garret made a motion to go into an executive session, seconded by Paul Lewis. (passed)

A motion was made by Teddy Garrett to go out of the executive session to discuss personnel, Seconded by Dave Pratt. (passed)

No action was taken and no action was required from the executive session.

Meeting adjourned at 10:30 p.m.

President

Secretary