

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE SEPTEMBER 14, 2016  
STARTING AT 6:30 P.M.  
MEETING AT THE HARDY COUNTY 9-1-1 CENTER  
157 FREEDOM WAY, MOOREFIELD, WV**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE AUGUST 17, 2016 MINUTS
- TREASURER'S REPORT
- COMMITTEE REPORTS
- SPECIAL REPORT(S)

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER UPDATES
- WORK SCHEDULES
- EMPLOYMENT—PART AND FULL TIME
- PHONE BOXES AT EMS/FIRE STATIONS--UPDATE
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT
- MEDICAL DOCTOR UPDATE
- DISCUSSION OF NEEDED COVERAGE OF THE HCEAA

**NEW BUSINESS:**

- COUNTY COMMISSION UPDATE
- APPROVAL TO PAY INVOICES
- COMMENTS—DEREK ALT, JEFF SNYDER, LUKE STUMP AND OTHERS
- PUBLIC COMMENTS
- GRANTS
- NEXT MEETING DATE, OCTOBER 12, 2016, LOCATION TO BE AT BAKER BUILDING

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE HARDY COUNTY 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV ON THE 14<sup>TH</sup> DAY OF SEPTEMBER 2016, STARTING AT 6:30 P.M. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 2014 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

2016

JANUARY

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HCEAA GUEST SIGN-IN

FEBRUARY

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9/14/16

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ROGER VACOVSKY

RESIDENT

APRIL

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Luke Stump

Employee

Bill MOONEY

Resident

MAY

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Roger Saville

Resident

JUNE

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Derek AH

Employee

Carmen Roxado

Citizen

JULY

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Wing Garmant

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Trancee Welton

SEPC / Citizen

AUGUST

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Jean Flanagan

Mfld Examiner

SEPTEMBER

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1 Guest

OCTOBER

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2 HCEAA Employee

NOVEMBER

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THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

P.O.BOX 671

MOOREFIELD, WV 26836

The Hardy County Emergency Ambulance Authority met on September 14, 2016 at the 9-1-1 Center in Moorefield for their regular scheduled meeting.

**Members Present:**

**Absent:**

**Public:**

Paul Lewis

Art Cerami

7 Citizens were in attendance

Mary Fishel

Tim Ramsey

2 HCEAA Employees

George Crump

Dave Pratt

(Derek Alt & Luke Stump)

J.R. Keplinger

Dr. Jerry Hahn

Ron Crites

President Paul Lewis called the meeting to order at 6:35 PM

**Approval of the August 17, 2016 minutes** --- J.R.Keplinger moved to approve the minutes. George Crump seconded the motion. (Passed)

**Treasurers Report--** Tim Ramsey was absent. Paul Lewis, in his absence, reported that there was \$5569.41 in the account.

**Committee Reports---**A committee member of each agency was selected to compile operational needs for the three county rescue squads. Members are: Derek Alt (Chair), Jay Fraley, Craig Strawderman, and Mary Fishel. Each member provided Derek with an overall plan, plus suggestions for their individual agency.

Derek Alt presented the budget report that he compiled. it covers but is not limited to: Education, County Medical Director, Service contracts, Supplies, fuel/maintenance, Licenses, Building, Uniforms, Accounting, Advertising, Legal , Insurance, Non medical supplies, Salary for full and Part time staff, and Operational fee request from Fraley's Ambulance Service.

HCEAA Board members and guest were presented with a copy of the purposed budget. Derek discussed the budget in detail. (Refer to handouts)

The guest present had many concerns and uncertainties in regard to the budget, the needs, and the means, some felt budget was too high, others felt not high enough, others unsure, guest feel no plan of structure, no SOP's, therefore not efficient. Guest discussion was to the extent that the budget was not voted on at this meeting. You need to decide the service you want, full ambulance in the area, county or as we are now, per Derek.

**Old Business---Building** – Garage door is ok, worked fine, could not find anything wrong with it, but will return on Friday. Air Conditioner has been fixed. Fuel tank at the building is property of Holtzman. Water has been fixed, Ed is going to repair commode that do not seal when flushed. Exterminator has been there.

**Calls---** Fraley's 109.....Wardensville 28 ...(5 Refusals).....Mathias 48.....

HCEAA 49....Cover/Assist Wardensville 3 times... Cover/Assist Mathias 46 times

Average calls per year for the county is 2000.

376 –was being used by Co. 4 it has been returned, serviced and inspected.

2007- GMC 382 has several issues and is not worth repairing per Ron, has 170,000 miles. Motion made by J.R. to sell it, seconded by Ron Crites. (Remove radios and light bars) Motion passed

Contracts – 2 Life Pack 12 = \$5000.00 to add the 2 Life pack 15 an additional \$2270.29 year maintenance. Chase Units Must have Cardiac monitors on them to be licensed as ALS.

2 HCEAA employees work schedule is close to overtime = 1040 hours.

Employment full time, part time – nothing to discuss

HCEAA has hired 1 part time EMT.

Phone Boxes – the address is not coming up on the phone boxes

Drug Inventory- No Report

Training- Wardensville completed EMT/EMR recertification. All 6 EMT's passed as did the 1 EMR. There will be ACES Conferences at Winchester Pharmacy School building on October 15<sup>th</sup>, 2016; this is an all day class with your choice of topics to attend for CE hours, Also an EMS conference in Canaan Valley October 2016.

Fraleys EMT recertification is close to testing.

MD Update- DR. Rexrode, nothing has been decided, still a lot of questions on keeping up with 3 agencies, wants to set up a meeting with Derek, Jay, Paul, Mary. A meeting date will be scheduled.

New Business- The Ambulance Fee can be put back in effect, notified last Tuesday. County Commission is presently looking into reinstating the fee.

Approval to pay invoices- An additional invoice of \$1300.00 to T.J.M. Enterprises for installing the light bar on the chase unit. Motion made by J.R. Keplinger and seconded by George Crump to pay all invoices. Motion passed.

Grants -There is a \$28,000 health Grant out there.-

Next Meeting Date- Next regular scheduled meeting will be held at 6:30pm at the Baker Station, October 12<sup>th</sup>, 2016

With no further discussion, a motion to adjourn was made by J.R. Keplinger and seconded by George Crump. Meeting closed at 8:35pm.

Respectfully submitted,

Mary Fishel - Secretary

2016

JANUARY

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Greg Gernhardt

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Lancea Weller

SEPC / Citizen

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myld Examiner

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