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HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

ANNUAL AND REGULAR MEETING

MEETING DATE FEBRUARY 12, 2014

STARTING 7:00 PM

HELD AT THE RRT BUILDING, THE 911 CENTER, 141 EMERGENCY LANE  
MOOREFIELD, WV. 26836

AGENDA:

1. CALL TO ORDER/ROLL CALL *7:00 pm Pledge/Prayer*
2. BOARD MEMBER APPOINTMENTS
3. ANNUAL PUBLIC MEETING
4. READ / APPROVE 01-08-2014 MINUTES
5. TREASURER'S REPORT
4. COMMITTEE REPORTS
5. SPECIAL REPORT
6. OLD BUSINESS
  - A. BUILDING/EQUIPMENT/VEHICLE UPDATE
  - B. FRALEY'S/WARDENSVILLE/MATHIAS/BAKER UPDATE
  - C. PERSONAL/HEALTH INSURANCE REPORT
  - D. EMERGENCY AMBULANCE FEE ORDINANCE
  - E. GRANT APPLICATION NEEDS
  - F. PER CALL PAYMENTS
  - G. CIVIL CASE REPORT
  - H. WV EMS LICENSE INSPECTION
  - I. SERVICE AGREEMENTS: MEDICAL WASTE, MONITORS
  - J. MEDICAL DIRECTOR REPORT/DEA APPLICATION
7. NEW BUSINESS
  - A. 02-04-2014 COUNTY COMMISSION MEETING REPORT
  - B. SHERIFF'S USE OF BUILDING
  - C. APPROVAL TO PAY INVOICES
  - D. BUDGET COMMITTEE MEETING DATE
  - E. APPROVAL TO PURCHASE SUPPLIES
  - F. SELL OF IV PUMPS ETC.
  - G. FUEL TANKS AT BAKER
  - H. SHORT PUBLIC COMMENTS
  - I. NEXT MEETING DATE, MARCH 12, 2014



**MEETING MINUTES OF THE HARDY COUNTY EMERGENCY  
AMBULANCE AUTHORITY**

The meeting of the Ambulance Authority was held in the RRT (Hazmat Building) on Emergency Lane in Moorefield on February 12, 2014.

**Present:**

Greg Greenwalt  
Ted Garrett  
Ron Crites  
Paul Lewis  
Harry Shockey

Julian Hott  
Dave Pratte  
Tim Ramsey  
Mary Fishel

**Absent:**

Craig Strawderman  
Andrew Funk  
Dr. Jerry Hahn

Alex Santana  
J. R. Keplinger

**Call to Order/Welcome/Approval of Minutes:**

Greg Greenwalt called the meeting to order at 7 p.m. It was determined that a quorum of members were present to open the meeting.

Greg Greenwalt said that the County Commission had approved reappointment of Mary Fishel, Dave Pratt and Ron Crites to a three term on the Authority. Grady Bradfield did not want to serve again and the County Commission will make an appointment to fill his term.

Greg Greenwalt said that this was also a Public Hearing for citizens to discuss with the Authority issues dealing with ambulances and the ambulance services at this time. The notice was advertised as required by law.

Greg asked those who were in attendance their comments. Jean Flanagan was concerned that the upcoming levy and that the public needs to be educated about the difference between the levy and the tax that they are currently paying. She felt that the Ambulance Authority is the ones that need to spear head the education of the levy. The Ambulance Authority needs someone to the take it and run with it. Greg agreed with her and said that the levy has to pass with a 60% approval from the voters. If the levy is passed it would replace the user fee.

Greg said that the ones on the Ambulance Authority can give factual information and figures regarding the levy, but they cannot advertise for or against the levy.

George Crump as if the levy does not pass what would happen. Greg said that he felt that the fee would continue; however, that would be up to the County Commissioners. The three panel judge could rule that the fees are not legal as currently established.

Greg Greenwalt said that some landlords are now having second thoughts about the way to collect the fees on their rental properties. They have found that they even have a problem with keeping up with who is in their rental units and it may be easier for them to add it to the rent instead of giving a list of their renters.

Jay Fraley said that he was thankful for the use of an ambulance from the authority when his broken down. He noted that his units are getting some age on them. Greg said that the Authority's ambulances are available to any of the ambulance services in the county if needed. He said that is what they are for and need to be used if needed.

It was noted that when Fraley's brought the units back, they were clean and in excellent condition and the authority was appreciative of the. Also it was noted that they made some repairs to problems when they were in their use.

With no one else present for the hearing, President Greenwalt closed the public hearing and called the meeting back into regular session at 7:17 p.m

Minutes of the 1/8/14 were approved, motion by Dave Pratt second by Ted Garrett. (Passed)

**Treasurer's Report:**

Treasurer Tim Ramsey noted that the checking account balance was \$86,198.91 after bills were paid last month. Motion to accept report by Ron Crites second by Harry Shockey. (Passed)

**Committee Reports:**

None

**Special Reports:**

None

## Old Business:

- **Building/Equipment/Vehicle Update**—Ron Crites said that the chase unit is about two-thirds done and still needs lights and siren on the unit. The two ambulances at Baker have been gone over and checked out. All four vehicles are currently insured and there are very minor things wrong with them. The sheriff's office has donated a light bar and siren for the chase unit.
- **Wardensville/Mathias-Baker/Fraley's Update**—Mary Fishel said that she did not get the power stretcher. She said that they had repairs made to their Life Pack and got it back but it is still not right. The repairs were \$800 for it. Dave said that Fraley's has still been busy and was thankful for the use of the ambulance also while their ambulance was being repaired. There was no report for Mathias-Baker. Paul Lewis noted that there were 190 ambulance calls last month.
- **Personnel**—The Authority did finally get information on the health insurance form PEIA. However, we have not received anything from them to date and the insurance should have went into effect the first of February.
- **Emergency Ambulance Fee Ordinance**—Greg said the he needs to discuss with the County Commission some issues with the Ordinance when people didn't received their bills properly and on time.
- **Grant Application Needs**—The authority has not applied for funds from the Health Care. We received \$50,000 from them last year, and we need to see what we want to ask for through the grant this time. The grants are through June. We need to apply for the funds for the additional monitors and perhaps the automatic defibrillators in the future. Ron Crites moved to apply for the grant second by Mary Fishel. (Passed)
- **Per Call Payments**—It was discussed that we would use the breakdown from the E9-1-1 Center's report for the payment to the ambulance squads for each month. It was noted that the authority had only approved it until this meeting and we look at it from meeting to meeting. Dave Pratt moved to continue until the next meeting and then review it at the next meeting seconded by Tim Ramsey. (Passed)
- **Civil Call Report**—The case was postponed and moved to March 17, 2014 because of the weather and schedule of the judges.

- **WV EMS License Inspection**—The Ambulance Authority license is up for renewal and an inspections has to be done by March 12, 2014 and Greg noted that they are working on the paperwork now.
- **Service Agreements: Medical Waste, Monitors**—Dave Pratt said that he has contact them and asked for a contract and a contract for the monitors which is waiting on pricing. It said that the waste contract can be signed and would be on a month to month call basis. The minimum would be around \$150 when they come to pick up the waste and they will pick it up at the Baker Building. Dave said that the call basis would be the best way to go for now. Stericycle is the company handling the waste. Dave said that he is still waiting on information on the monitors but that their quote should be coming and would be around a couple thousand dollars a year.
- **Medical Director Report/DEA Application**—Greg said that he had met and talked with Dr. Rexroad and that she is interested and is willing to be the medical director for the HCEAA. The DEA license needs to be done through her and we need to get it done when she comes on board.

#### **New Business:**

- **County Commission Meeting Report for 2/4/2014**—The only thing was the reinstating of the members to the authority for a term of three years.
- **Sheriff's Use Of The Building**—The sheriff's office would like to use the building to place a Breathalyzer in the building to be used for officers when across the mountain. The only other one is in Moorefield and they would like to place one in the Baker Building. Greg said that he gave them approval to place it in the building.
- **Approval To Pay Invoices**--\$1,638.66 Holtzman Oil; Hardy Telephone \$96.92; R. E. Fisher Company \$34.72; Pulmonary Asso. \$170.00; Master Card \$1,208.87; and Potomac Edison \$315.26; \$1,307.04 Wolfe's Garage. Motion to pay by Ted Garrett seconded by Ron Crities. (Passed) Members discussed the bill from Tim's Garage and will hold the bill until Ted Garrett, Julian Hott and Ron Crites discusses the bill with him.
- **Approval to Purchase Supplies**—Greg Greenwalt said that he had emailed the members in reference to getting some supplies during the month. Also we have asked Yvonne to give a list of medical supplies that needs to be at the building. Moved by Tim Ramsey to pay bill on supplies second by Ron Crites. (Passed)

- **Sell of IV Pumps, etc.**—Dave Pratt said that the authority has some medical equipment that they don't need and probably will never use. It is for critical care and we won't be using it. The equipment is expensive to keep and has some good value to it. Dave said that he knows of some companies willing to purchase the equipment. It was discussed that we will need to probably advertise the sale of the equipment. Greg said that he would check into that. It was moved by Tim Ramsey second by Dave Pratt to advertise and sale the equipment. (Passed).
- **Fuel Tanks at Baker Building**—It was noted that Holtzman owns the tanks and wants them back if we are not going to use them, and they will pick them up. Members were in agreement to let Holtzman pick them up.

Ron Crites said that 181 need tires and alignment. Greg Greenwalt said that we need to check for the best price for the tires and see what the area businesses have before we just go out and buy them.

- **Next Meeting**—The next regular meeting of the Authority will be March 12, 2014.
- **Meeting was adjourned at 21:30 p.m.**

President Greg Greenwalt \_\_\_\_\_

Acting Secretary Paul Lewis \_\_\_\_\_

HC RA 8

2-12-14

1) Greg Hoffmann

2) Ken Smith

3) David Smith

4) Ted Barrett

5) Mark Leibel

6) John Peery

7) Paul R Lewis

8) Larry Shankley

9) Julian Hoff

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