

## **MEETING NOTICE**

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY**

**BUDGET HEARING AND MEETING**

**WEDNESDAY, FEBRUARY 10, 2021 MEETING NOTICE**

**17940 STATE ROAD 55**

**BAKER, WV**

**MEETING TIME WILL BE 6:30 P.M.**

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, JANUARY 13, 2021 AT 6:30 P.M. AT THE HARDY COUNTY 9-1-1 CENTER**. THE MEETING WILL BE TO DISCUSS THE 2021-22 BUDGET AND THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE FEBRUARY 10, 2021  
STARTING AT 6:30 P.M.  
MEETING AT THE HCEAA BUILDING  
17940 STATE ROUTE 55  
BAKER, WV**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- BUDGET HEARING

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- REPAIRS TO VEHICLES
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT

**NEW BUSINESS:**

- COUNTY COMMISSION MEETING
  - APPROVAL TO PAY INVOICES
  - COMMENTS—BOARD MEMBERS AND EMPLOYEES
  - PUBLIC COMMENTS
  - PERSONNEL
- 
- **NEXT MEETING DATE, MARCH 10, 2021 LOCATION TO BE AT THE 9-1-1 CENTER 157  
FREEDOM WAY, MOOREFIELD, WV**

# Hardy County Emergency Ambulance Authority

## Minutes from February 10<sup>th</sup>, 2021

Present: Paul Lewis: President, Tim Ramsey: Treasurer, Doug Coffman: Secretary, Fran Welton, Derek Alt: HCEAA Executive Director, Nathan Kesner: HCEAA Asst. Director

Absent: Ron Crites, Tim Thorne: Vice President, Jay Fansler: County Commission Representative

Guest Present: Jean Flanagan with the Moorefield Examiner, Tina Todd

President Paul Lewis called meeting to order at 6:30pm, followed by Pledge of Allegiance and Prayer.

### Old Business:

#### Building, Grounds, Equipment/Vehicle

**Building:** Derek reports the flooring project is complete. They need to return 16 boxes of flooring back to C&P. The general contractor will come back and look into the bathrooms again due to the toilets.

**Vehicles:** All Units are back in service. Unit 372 is back from Timbrook. Derek received an invoice for repairs from Weimer's and feels they should not have to pay the invoice. Unit 171 from Company 1, they are working to get fixed but do not have a list of repairs. Tires have been put on units 371 and 376.

They have received the funds for the ARGO, looking into donations for box trailer and truck for transportation of the ARGO. Working with Company 46 (MVFD) on a MOU.

There is a check in the mail from the state for reimbursement of the testing. DHHR states the testing may go through November.

**Drug/Equipment:** Nothing to report

#### Ambulance Calls:

Calls for January: HCEAA 83 Wardsville 33 Fraley's 118

Calls for the year 2020: HCEAA 626 Wardsville 238 Fraley's 1310  
Capon Springs 41 Medivac called 21 times

**Training:** Working with Serena to develop monthly training schedule, currently will not be doing public training, also will be working with Company 46 for the ARGO.

**Equipment:** Nothing to report

**Minutes:** Fran request changes, Doug makes motion to accept January minutes with corrections, Tim seconds, motion carries.

**Budget Hearing:**

Let the minutes reflect that no one from Company 1 or Fraley's Ambulance Service are here for the budget hearing.

Derek provides a handout showing three different staffing scenarios. Depends upon how the board wants to continue staffing.

Tim makes motion to submit the budget review (Personnel Cost) of \$1,173,390.52, Fran seconds. Motion carries.

Fraley's Ambulance Service requests an additional \$14,751.50 for the purchase of 5 radios and 20 pagers. Derek's recommendation is for the HCEAA to purchase and retain ownership of equipment as with previous purchases. HCEAA is currently working with Company 46 (MVFD) on a grant for new radios. Derek request the purchase an additional 5 pagers for the HCEAA.

Fran makes motion to approve budget request to purchase radios and pagers in July for new fiscal year, Tim seconds. Motion carries

Tim makes motion to purchase additional 5 pagers in July for new fiscal year, Doug seconds. Motion carries.

Company 1 (WDVL) request an additional \$15,675.00 for construction of sleep and shower quarters in Company 1 station. Derek does not recommend the additional funds, states there will be no guarantee the county will see a return.

Company 1's request was discussed but no action was taken.

Fran makes motion for Option B Budget to be submitted to the Commission, Tim seconds. Motion carries

**Treasurer Report:**

Derek reports as of February 1st, the Checking account has \$2731.15. The Savings Account has \$110,952.93. Total expenses for the month of January \$103,448.34.

**New Business:**

**Commission Meeting:** Nothing to report

**Approval to pay invoices:**

Motion made for approval to pay invoices by Tim, Doug seconds. Motion carries.

**Board Member and Employee Comments:**

Doug is requesting a list to be provided at the next meeting of what has been submitted to the County Coordinator through the CARES Act. Would like to know what has been denied and what will be reimbursed and the amounts.

**Public Comments:**

Motion to adjourn meeting by Doug, second by Tim, Motion carries

Next meeting: March 10<sup>th</sup>, 2021 6:30pm at the Hardy County 911 center.

Meeting Minutes prepared by Tina Todd.

