

AGENDA
HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE SEPTEMBER 11, 2024
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING
17940 STATE ROAD 55
BAKER, WV 26801

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—AUGUST MEETING
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING
- AUDIT UPDATE
- CRACK IN FLOOR
- MOLD TESTING FOR BUILDING

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - STEPEND FUNDS
 - REDUCING SERVICES DISCUSSION
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, NOVEMBER 13, 2024 AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV 26836**

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

REGULAR MEETING

WEDNESDAY, SEPTEMBER 11, 2024

BAKER BUILDING

17940 STATE ROAD 55, BAKER, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, SEPTEMBER 11, 2024, AT 6:30 P.M. AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV 26836**. THE MEETING WILL BE TO DISCUSS THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

September 11, 2024

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Treasurer Doug Coffman, Secretary Jean Flanagan, Fran Welton, Ronnie Crites, County Commissioner Steve Schetrom Executive Director Derek Alt, Assistant Executive Director Nathan Kesner

Guests: Becky Fishel and Tom Walker from Wardensville Rescue Squad; Steven Pendleton from the Moorefield Examiner; David Pratt, Billie Jo Biddle, Dusty Wratchford, Terena Dolly, Mike Phillips and Bryan Barb from West Hardy Emergency Medical Service.

The meeting was called to order by Paul at 6:34 p.m. The Pledge of Allegiance and prayer followed.

Minutes

Jean moved and Tim seconded a motion to approve the minutes of the Aug. 14 meeting as presented. The motion was approved.

Treasurer's Report

Derek Alt reported the following:

Total Expenses for August	\$129,107.39
Total Revenue for the month of August	\$125,902.21
Income from Fee	\$100,000.00
Income from Services	\$ 25,237.47
Other Income	\$ 664.74
Current Checking Account	\$ 6,647.94
Savings Account	\$ 19,601.42

Building/Grounds

Nothing new to report.

Derek reported Melvin Shook, the Hardy County Maintenance Manager said the crack in the floor was a result of normal aging of the building and was not a concern. He recommended replacing the tile on the floor.

Derek also reported he was unable to schedule mold testing in August.

Equipment

iPad configuration is still in process

All county equipment is in service.

Preventive maintenance was performed on the cardiac monitors and Lucas devices at Wardensville and HCEAA.

Vehicles

All vehicles, with the exception of 376, are in service with nothing to report. 376 is out of service because the key broke off in the ignition and there is no spare.

Calls for Service

Paul reported the following calls for service in August:

West Hardy EMS	111
HCEAA	76
Wardensville	35

Paul hired two new dispatchers. They will begin the training process. One dispatcher is retiring and two are going out for medical issues.

Training

Derek reported the public Stop the Bleed course is scheduled for this month. No one registered for it. There is one person registered for the CPR class scheduled for next month.

The GRIN (Crisis Intervention) course is scheduled for Sept. 20-22 at the 911 Center. This is to assist first responders and others in response and debrief after a critical incident. The course is free.

There will be CERT training for veterans groups on Sept. 20 - 22.

There is an EVOG (Emergency Vehicle Operation Course) scheduled for Sept. 28-29 at HCEAA.

New Business

County Commission

Discussion centered around the fact that funds available from the Emergency Ambulance Fee are not sufficient to continue emergency medical services in Hardy County going forward.

Commissioner Steve Schetrom reported that the County Commission took no action on a suggested efficiency study. He also reported the County Commission has been distributing \$10,000 per month from the General Fund to the West Hardy EMS. Billie Jo Biddle, with WHEMS reported this is being used for staffing.

Paul asked whether these funds should go to the HCEAA to be distributed to WHEMS.

Billie Jo said there was a public misconception about what the Emergency Ambulance Fee, what it covered and how it was disbursed. The HCEAA bylaws say the HCEAA is responsible for the "whole county" but the funds are not fairly distributed.

Steve reported a task force has been recommended to appraise the situation. So far three people have volunteered to serve.

Tim Thorne asked what happens if the WHEMS folds? We should try to work it out before that happens, he added.

Steve said all three EMS agencies should be represented on the HCEAA board. It was reported that all three agencies were represented on the board in the past. An West Virginia Ethics Commission ruling said a conflict of interest exists if any board member is receiving personal gain

from HCEAA. Those members of the board who were paid by either Fraley Ambulance Service or Wardensville Volunteer Rescue Squad were removed - actually one resigned and one was removed.

The number of board members, as determined by the HCEAA Bylaws, is not less than five and not more than 15 individuals. They are appointed by the County Commission. Currently there are seven members of the board.

Doug Coffman said the HCEAA should cover from county line to county line.

Derek said when talking about funding for EMS, this should include all funding, including WHEMS billing. David Pratt said that would be difficult to establish because WHEMS people volunteered 9,000 hours of time last year. Those hours are not accounted for.

Nathan Keener said the whole county needs more funding to operate, so the issue is how can we efficiently cover the most number of calls. We need data on the amount of money coming in versus the expense of calls for service.

Steve said the board needs data to back up any request for funding, but it has to be considered with a knowledge of the community.

Billie Jo said the WHEMS needs \$50,000 per month to operate. They already receive a total of \$15,000/month (\$5,000 stipend from HCEAA and \$10,000 from County Commission General Fund) and need an additional \$35,000.

Currently, HCEAA receives \$65,000 - \$100,000 per month from the Emergency Ambulance Fee. For the past several months it has been \$100,000.

The County Commission voted last month to include a tax levy to fund EMS on the November ballot.

Invoices

Derek presented the board with a list of invoices to be paid in August. Tim moved and Ronnie seconded a motion to approve payment of the invoices. The motion was approved.

Comments

Derek reported he would like to make an addendum to the contracts with WHEMS and Wardensville Volunteer Rescue Squad involving Exhibit D - Equipment. He will provide further information to the board at the next meeting.

Doug moved and Steve seconded a motion to adjourn. The motion was approved at 8:10 p.m.

The next meeting of the Hardy County Emergency Ambulance Authority will be held on Wednesday, Oct. 9, 2024 at the Hardy County 911 Center, 157 Freedom Way in Moorefield. The meeting will begin at 6:30 p.m.

Respectfully submitted
Jean Flanagan, Secretary

DATE Sept. 11, 2024

SIGN-IN SHEET

Name	Representing	E-Mail
Rennie Smith		
Paul R. Evans		
Steven Schetkoun	County Commission	
Becky Fisher	WRS	
Tom Walker	WRS	
Derek Alt	ACEAA	
Nadran Mervin	WEMA	
Tim Thomas	WEMA	
Dusty Wackerford	WEMA	
Billie Biddle	WEMA	
Terena Dolly	WEMA	
Steve Pundleton	Examiner	
Mike Phillips	WEMA	

DATE Sept. 11, 2024

SIGN-IN SHEET
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Name	Representing	E-Mail
David Smith	McHenry	
Bryan Bark	WHENS	
Dore Coffin	HEENS	
Fran Walton	HEENA.	